



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • northernsonomacountyfire.org

MINUTES OF THE BOARD OF DIRECTORS' MEETING

January 18, 2024 AT 6:00 PM

1. OPENING GREETING:

- a. Meeting Called to Order by Director Fred Peterson at 6:00 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Rob Stewart, Pat Abercrombie, Larry Heiges, Fred Peterson and Scott Newman were present. Treasurer Michael Pigoni, Fire Chief Marshall Turbeville and Administrative Manager Anneke Turbeville were also present.
- d. Approval of the Agenda: Fred Peterson wants to add an agenda item titled "Fire Sales Tax Discussion and Update." **A motion was made and seconded (Stewart/Abercrombie) to approve the agenda with that addition. All ayes.**

2. PUBLIC DISCUSSION: None.

3. ELECTION OF OFFICERS: A motion was made and seconded (Heiges/Stewart) to move all the officers up one position. All ayes. The new officers will be as follows:

- a. President- Scott Newman
- b. Vice President- Rob Stewart
- c. Treasurer- Larry Heiges
- d. Secretary- Pat Abercrombie
- e. At Large- Fred Peterson

4. OLD BUSINESS:

- a. City and Planning Unit Outreach Efforts Update: Fred Peterson reported that he set up a date of February 14th to meet with the Healdsburg City Manager, Fire Chief Boaz, Fire Chief Turbeville, and Scott Newman (who will be filling in for Pat Abercrombie).
- b. Strategic Planning: Pat Abercrombie reviewed the qualifications of the Center for Public Safety Excellence and the reasons for selecting a consultant to develop a strategic plan. **A motion was made and seconded (Peterson/Stewart) to approve up to \$25,000 for a massive plan. All ayes.**
- c. Fire Station Updates:
 - i. Chief Turbeville recommended hiring an architect to remodel the Geyserville Fire Station, which needs more office space, sleeping arrangements for additional firefighters, and an eating area for on-duty staff. He will bring forward a proposal next month.
 - ii. The Fire Foundation is funding the remodel of the Alexander Valley Fire Station but has not received the funds from the County of Sonoma. A discussion followed on the possibilities of paying for the remodel until payment comes from the county.
 - iii. Rob Stewart reported that soil sampling for the Chalk Hill Fire Station site may be delayed due to wet weather. The realtor handling the sale of the property will keep him in the loop.
- d. Special Meeting: This item can be removed from next month's agenda.
- e. Fire Sales Tax Discussion and Update: Fred Peterson reported that he is on the vegetation management section and is working on the framework for vegetation management.

5. NEW BUSINESS:

- a. December Tax Deposit Transaction Detail: Fred Peterson expressed ~~his distrust of the County and will look~~ ^{the need to look} into hiring a professional to examine the taxes collected.

- b. Discussion of New Positions: Chief Turbeville presented the draft duties of the proposed Assistant Chief and Administrative Assistant positions. Next month there will be an action item to approve the creation of these positions and the funding for them.
 - c. Vegetation Management Reimbursement: Chief Turbeville reported a dispute between two neighbors and the District regarding a section of fence affected by District fuel reduction efforts. **A motion was made and seconded (Stewart/Peterson) to approve spending up to \$20,000 to allow Chief Turbeville to resolve this issue. All ayes.**
 - d. Agenda Review: Scott Newman suggested reviewing the current agenda structure and taking off items, including recurring items, if there is nothing to report.
 - e. Finance Committee: A resolution adopted by the District states that a Finance Committee consisting of three board members will meet quarterly ½ hour before the regular board meeting. Rob Stewart, Larry Heiges and Scott Newman will be the board members making up the Finance Committee. The first meeting will be before the April board meeting.
6. **MINUTES: A motion was made and seconded (Stewart/Peterson) to approve the minutes from the December 14, 2023 Regular Meeting. All ayes.**
7. **FINANCIAL REPORT:** Director Stewart reviewed the financial statements.
8. **CONSENT CALENDAR:**
- a. Review of Bills: **A motion was made and seconded (Peterson/Abercrombie) to approve the bills. All ayes.**
 - b. Budget Adjustments: **A motion was made and seconded (Peterson/Stewart) to approve the budget adjustments. All ayes.**
 - c. Purchase Requests: Chief Turbeville requested approval to make the following purchases: Vector Solutions (\$2700), Kraft paper for burn piles (\$2600), a new Type 6 (\$240,000) and the WUI conference in Reno (\$1000). **A motion was made and seconded (Peterson/Heiges) to approve the purchase requests presented. All ayes.**
9. **CHIEF'S REPORT:** Chief Turbeville reported that 3 County of Sonoma grants and 1 Cal Fire grant were recently completed. The Westside grant has been signed and approved. He submitted a \$7 million grant on Monday. A third request for proposals went out for the Cloverdale FEMA grant. Donation/newsletters went out in December. The blood drive was Tuesday and about 40-50 people attended. The April 13th Spencer Lane event needs to be changed due to a conflict with a run at Lake Sonoma. The County of Sonoma living wage went up January 1. A badge pinning ceremony will be held on February 15th at 5 PM. Board members requested a written Chief's Report in the future.
10. **PRESIDENT'S REPORT:** This will be removed from future agendas.
11. **NORTHERN SONOMA COUNTY FIRE FOUNDATION:** This will be removed from future agendas.
12. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** This will be removed from future agendas.
13. **CORRESPONDENCE:** None.
14. **FUTURE/POTENTIAL AGENDA ITEMS:** This will be removed from future agendas.

15. **GOOD OF THE ORDER:** None.

16. **ADJOURNMENT OF THE MEETING:** A motion was made and seconded (Peterson/Stewart) to adjourn the meeting at 8:25 PM. All ayes.

Minutes approved as written- Motion/Second: Stewart/Peterson

Clerk of the Board: Anneke Lurleville Date: 2/19/2024

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