



**Northern Sonoma County Fire Protection District
Minutes of the Regular Board of Directors' Meeting**

Thursday, August 21, 2025 at 6 PM
Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

CALL TO ORDER

The meeting was called to order by President Rob Stewart at 6:01 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Abercrombie, Heiges, Peterson, Newman, and Stewart were present. Treasurer Pignoni, Clerk Turbeville, and Chief Turbeville were also present.

APPROVAL OR AMENDMENT OF THE AGENDA

A motion was made and seconded (Stewart/Abercrombie) to approve the agenda. All ayes.

PUBLIC DISCUSSION

There was no public discussion.

OLD BUSINESS

1. Draft Long Term Facility Plan

DTA made a presentation on the progress of the District Facility Program. **A motion was made and seconded (Peterson/Newman) to approve all three contracts presented. All ayes.**

NEW BUSINESS

1. Cloverdale/Northern Sonoma County Fire JPA

Stewart reported that the JPA Oversight Committee held a good, productive meeting this morning. Stewart and Heiges notified Cloverdale representatives that the District is looking at becoming a CalPERS employer. Most of the meeting was spent going over the JPA contract. The next meeting will be held September 24, 2025 at 9 AM at the Geyserville Fire Station.

2. Policies

The following policies were introduced for possible adoption at the next regular Board meeting:

- a. Budget Preparation
- b. Legal Counsel and Auditor
- c. Duties of the Clerk

- d. Officers of the Board
 - e. Public Complaints
 - f. Hazardous Materials Response
 - g. Workplace Violence
 - h. Organizational Structure
 - i. Temporary Modified Duty Assignments
 - j. Emergency Response
 - k. Drug and Alcohol Free Workplace
3. Spencer Lane Property
Chief Turbeville noted that the draft facility plan will provide more guidance on the acquisition of this property.
 4. Fee Schedule Public Hearing
A motion was made and seconded (Heiges/Peterson) to set the public hearing for the adoption of the fee schedule on September 18, 2025. All ayes.
 5. AB 2561 Public Hearing on Vacancies, Recruitment & Retention Efforts
A motion was made and seconded (Heiges/Peterson) to set the public hearing for AB 2561 on September 18, 2025. All ayes.
 6. Finance Committee
Abercrombie reported that the Finance Committee met today at 5:00 PM. They compared the preliminary budget to last year's budget and discussed setting the reserves.
 7. Retirement Advisory Committee
The staff report explained that the District is in Phase I of the new agency contracting process.

CONSENT CALENDAR

The policy "Committees of the Board" was pulled from Consent Calendar due to edits made since production of the agenda packet. There was a typo in the Chief's Report: "Tryon" should say "Toyon". **A motion was made and seconded (Peterson/Abercrombie) to approve all consent calendar items except the Committees of the Board policy. All ayes.**

1. July 17, 2025 Regular Meeting Minutes.
2. Financial Report
3. Chief's Report
4. Checks Written
5. Policies and Procedures:
 - a. Committees of the Board
 - b. Fire Chief Evaluation
 - c. Ethics Training
 - d. Brown Act Compliance
 - e. Cancer Prevention
 - f. Recruitment and Selection

A motion was made and seconded (Newman/Heiges) to approve the Committees of the Board policy with suggested edits. All ayes.

CORRESPONDENCE

There was no correspondence.

GOOD OF THE ORDER

Peterson thanked Ernie for sitting through the meeting and Erik for filling in.
Newman announced a community meeting in Knights Valley on September 27 where Knights Valley Fire will address the community.

ADJOURN TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS

The Board adjourned to a closed session to discuss salary and benefits for the Fire Chief, pursuant to Government Code Section 54957.6.

RECONVENE TO REGULAR MEETING

The closed session ended at 8:25 PM. The Board decided to provide the Fire Chief with a raise that maintains 5% separation above Assistant Chief, based on a 30-hour work week with no benefits. In addition, the Chief will receive a \$250 stipend each month. These changes will be effective September 1, 2025.

ADJOURNMENT

The meeting was adjourned at 7:42 PM.

Respectfully submitted,

Anneke Turbeville

Anneke Turbeville, Clerk of the Board

Date Approved by the Board: September 18, 2025