



Northern Sonoma County Fire Protection District Regular Board of Directors' Meeting Agenda

Thursday, September 17, 2026 at 6 p.m.

Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

The agenda and all supporting documents are available for public review at 20975 Geyserville Avenue, Geyserville, CA 95441, 72 hours in advance of each regularly scheduled meeting. Materials related to any items on this agenda submitted to the Board after distribution of the agenda, and not otherwise exempt from disclosure, will be made available for public review during normal business hours.

Assistance for Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Clerk of the Board at 707-857-4373 so the necessary arrangements can be made.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Heiges	Treasurer Peterson	Director Stewart
Vice President Abercrombie	Secretary Newman	

APPROVAL OR AMENDMENT OF THE AGENDA

PUBLIC DISCUSSION

The public is welcomed and encouraged to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the District that is not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or the need to take action arose after the posting of the agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes. To speak on any item under discussion by the Board on this agenda, the public may do so upon receiving recognition from the Board President.

PUBLIC HEARING

The Board will conduct a public hearing to consider approving Resolution 26/27-0917-01 adopting a final budget for the General Fund and Resolution 26/27-0917-02 adopting a final budget for the Vegetation Management Fund.

1. Open Public Hearing
2. Presentation of the FY 26/27 Final Budget
3. Board Questions and Discussion
4. Final District Comments
5. Public Comments
6. Close Public Hearing
7. Adopt the following resolutions:
 - a. Resolution 26/27-0917-01 A Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District of the County of Sonoma, State of California, Adopting the Fiscal Year 2026/2027 Final Budget for the General Fund.
 - b. Resolution 26/27-0917-02 A Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District of the County of Sonoma, State of California, Adopting the Fiscal Year 2026/2027 Final Budget for the Vegetation Management Fund.

OLD BUSINESS

This time is set aside for continued discussion and possible action on any issue held over from the last meeting.

1. Geyserville Fire Station Modernization Project Update **(No Action)**
Chief Turbeville will provide a verbal update on the permitting process and construction timeline of the Geyserville Fire Station Modernization Project.
2. Collaboration Planning Update **(No Action)**
Directors Peterson and Abercrombie will provide a verbal update on their informal meetings with Healdsburg City Council members and District 4 Supervisorial candidates.

NEW BUSINESS

Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.

1. Resolution 26/27-0917-03 **(Action Item)**
The Board will consider adopting Resolution 26/27-0917-03: Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District, Sonoma County, State of California Adopting the Proposition 4 Appropriation Limit for the Fiscal year 2026/2027.
2. Resolution 216/27-0917-04 **(Action Item)**
The Board will consider adopting Resolution 26/27-0917-04: Resolution of the Northern Sonoma County Fire Protection District Authorizing the Adopting of the 2026 Sonoma County Hazard Mitigation Plan.
3. FY 25/26 Reserve Funds **(Action Item)**
The Board will consider adjusting the established Reserve Funds as follows:
 - a. Transfer \$1,050,788.70 into the Fire Sales Tax Reserve Fund (General Fund)
 - b. Transfer \$1,657,686.54 into the Fire Sales Tax Reserve Fund (Vegetation Management)
 - c. Transfer \$120,376.29 out of the New Station/Building Reserve

d. Transfer \$394,984.97 into the Apparatus Replacement Reserve Fund.

4. California CLASS Investing **(Action Item)**

The Board will consider investing \$5,542,000 for 12 months and \$1,000,000 for 6 months in California CLASS Term Series II.

5. LAFCO Ballot **(Action Item)**

The Board will have the opportunity to vote for one candidate for Sonoma LAFCO Special District Alternative. Ballots are due October 5th and candidates are William Norton and Rob Stewart.

6. General District Election **(No Action)**

There will not be an election in this District on November 3, 2026 because there were not enough candidates for the offices to be contested.

7. Policies **(No Action)**

The following policies will be introduced tonight, for possible adoption at the next regular Board Meeting: Chainsaw Operations Use and Safety, Use of District Owned and Personal Property, and Vehicle and Trailer Towing.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and considered separately. **(Action Item)**

1. Meeting Minutes

The Board will amend and/or approve the August 20, 2026 Regular Meeting Minutes.

2. Financial Report

The Board will have the opportunity to ask questions regarding the Financial Report.

3. Check Detail

The Board will ratify checks issued in the previous month.

CHIEF'S REPORT

The Chief's Report is a monthly update on the status of the District and matters pertaining to the operation of the District, including significant incidents, community meetings/outreach, and updates on the fire prevention, vegetation management, fire operations, and administrative divisions.

CORRESPONDENCE

This time is set aside to report on all written or electronic correspondence addressed to the Board.

GOOD OF THE ORDER

This time is set aside for Board Members and the Fire Chief to make announcements and comments about any events that may be of interest to Board Members, staff, or the public.

ADJOURNMENT

Next regular meeting to be held on October 15, 2026 at 6 p.m.



Northern Sonoma County Fire Protection District
Final Budget Staff Report
September 17, 2026 Board Meeting

Recommendation

1. Approve Resolution 26/27-0917-01 Adopting the Fiscal Year 2026/2027 Final Budget for the General Fund.
2. Approve Resolution 26/27-0917-02 Adopting the Fiscal Year 2026/2027 Final Budget for the Vegetation Management Fund.

Background

On May 21, 2026, the Board approved the Fiscal Year 2026/2027 Preliminary Budget. The preliminary budget totaled \$9,368,500, which was comprised of \$6,070,650 for the General Fund and \$3,297,850 for the Vegetation Management Fund.

On September 8, 2026, the Finance Committee met to review the proposed Final Budget. Staff updated the proposed Final Budget based on the Committee's recommendations.

The District budget consists of two separate budgets, the "General Fund" and "Vegetation Management Fund".

The General Fund, primarily funded by property taxes and the Measure H sales tax, is also called the "Operating" or "Fire" fund. It encompasses all fire suppression activities and employees, including volunteers, Fire Inspector, administrative employees, Board members, and Cloverdale JPA contract employees.

The Vegetation Management Fund, also called "Fuels" fund, is primarily funded by the Measure H sales tax, supplemented with grants and community/government sponsored vegetation management projects. The two funds capture all revenue and expenditures of the two main divisions of the District.

Analysis

The proposed Final Budget totals \$6,553,100 for the General Fund and \$3,348,850 for the Vegetation Management Fund. The higher expected revenue is based on FY 25/26 final numbers for property tax and Measure H income. The most significant changes from last fiscal year will be the facility remodel expenses and the interest generated from investments.

RESOLUTION 26/27-0917-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, ADOPTING THE FISCAL YEAR 2026/2027 FINAL BUDGET FOR THE GENERAL FUND.

WHEREAS, the Board of Directors of the Northern Sonoma County Fire Protection District has reviewed the final budget for the period of July 1, 2026, to June 30, 2027, for the General Fund for the 2026/2027 fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Northern Sonoma County Fire Protection District hereby adopts a final budget for the General Fund for fiscal year 2026/2027, period of July 1, 2026, to June 30, 2027, for the amount of \$6,553,100.

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____, and then adopted by the following vote on September 17, 2026:

Larry Heiges: ____ Pat Abercrombie: ____ Fred Peterson: ____ Scott Newman: ____ Robert Stewart: ____

AYES:____ **NOES**____ **ABSTAIN:**____ **ABSENT:**____

WHEREUPON, the President declared the foregoing resolution adopted and **SO ORDERED**.

By: _____
Larry Heiges; President of the Board

Witnessed: _____
Anneke Turbeville, Clerk of the Board

RESOLUTION 26/27-0917-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, ADOPTING THE FISCAL YEAR 2026/2027 FINAL BUDGET FOR THE VEGETATION MANAGEMENT FUND.

WHEREAS, the Board of Directors of the Northern Sonoma County Fire Protection District has reviewed the final budget for the period of July 1, 2026, to June 30, 2027, for the Vegetation Management Fund for the 2026/2027 fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Northern Sonoma County Fire Protection District hereby adopts a final budget for the Vegetation Management Fund for fiscal year 2026/2027, period of July 1, 2026, to June 30, 2027, for the amount of \$3,348,850.

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____, and then adopted by the following vote on September 17, 2026:

Larry Heiges: ____ Pat Abercrombie: ____ Fred Peterson: ____ Scott Newman: ____ Robert Stewart: ____

AYES:____ **NOES**____ **ABSTAIN:**____ **ABSENT:**____

WHEREUPON, the President declared the foregoing resolution adopted and **SO ORDERED**.

By: _____
Larry Heiges; President of the Board

Witnessed: _____
Anneke Turbeville, Clerk of the Board

FY 26/27 Final Budget: General Fund

GENERAL FUND REVENUE

Property Taxes

Account	Description	2026/2027 Preliminary	2026/2027 Final
40002	Property Taxes - Current Year	3,060,000	3,200,000
40003	Property Taxes - Direct Charges (Current Year)	115,000	115,000
40004	Property Taxes - Dry Creek Fund	-	-
40012	Property Taxes - Admin Fee	(35,000)	(35,000)
40101	Property Taxes - Current Year Unsecured	90,000	90,000
40105	Property Taxes - Collection for Delinquent Taxes	-	-
40111	Property Taxes - Supplemental	50,000	71,000
40201	Property Taxes - Previous Fiscal Year	(300)	(2,000)
40202	Property Taxes - Direct Charges (Prior Year)	600	3,000
40211	Property Taxes - Previous Fiscal Year (Unsecured)	800	3,000
40221	Property Taxes - Previous Fiscal Year (Secured)	(200)	(200)
40404	Timber Yield Tax	500	100
Total Property Taxes		3,281,400	3,444,900

Intergovernmental Refund

Account	Description	2026/2027 Preliminary	2026/2027 Final
42111	State - Other In-Lieu Tax	100	100
42291	State Homeowners Property Tax Exemption Reimbursement	3,000	12,000
42292	HOPTR- Special Districts	-	-
42372	State Property Tax Backfill	-	-
42627	Other Government (Geysers Deduction)	(240,000)	(240,000)
Total Intergovernmental Refund		(236,900)	(227,900)

Use of Money / Property

Account	Description	2026/2027 Preliminary	2026/2027 Final
44002	Interest on Pooled Cash from County	1,000	3,000
44003	Other Interest Earnings - CDRS	25,000	100,000
Total Use of Money / Property		26,000	103,000

NCPA Fees for Government Services

Account	Description	2026/2027 Preliminary	2026/2027 Final
45008	CSA40/NSCFPD	-	30,000
Total NCPA Fees for Government Services		-	30,000

Other Financing Sources

Account	Description	2026/2027 Preliminary	2026/2027 Final
46001	Government Revenue - Grant Revenue	-	-
46003	OES Strike Team/Incident Reimbursements	100	1,000
46004	ABH Reimbursements	-	-
46007	Defensible Space Inspections	-	20,000
46015	Sales Tax Revenue - Measure H - Current Year	3,000,000	3,150,000
46022	Public Record Requests - report fees	50	100
46023	Sale of Fixed Assets - surplus	-	30,000
46028	Misc. Revenue, Other	-	1,000
46029	Reimbursements/Donations/Contributions	-	1,000
47002	Administrative Reimbursement	-	-
49003	Transfers In from Reserves	-	-
Other Financing Sources Total		3,000,150	3,203,100

GENERAL FUND EXPENDITURES

Salaries / Employee Benefits

Account	Description	2026/2027 Preliminary	2026/2027 Final
50701	Permanent Employees - Chief/Admin	290,000	300,000
50702	Extra Help - Stipend, Special Event Staffing	24,300	10,000
50703	Intern & Seasonal Overtime	-	500
50704	FLSA Overtime	1,377	500
50705	Strike Team Overtime - Interns & Seasonal	-	1,000
50706	Uniform Allowance - Intern & Seasonal FF	750	1,000
50708	Contract Employees- Cloverdale JPA	2,500,000	2,800,000
50709	Temporary Help - Seasonal	68,000	90,000
50712	Fire Prevention Employees	84,100	63,000
50753	FICA Retirement for all salaries	29,395	30,000
50754	457 Employer Contributions- Retirement	28,665	28,000
50755	457 Plan Management Fees- Retirement	-	500
50756	Medicare	6,862	6,500
50801	Health Insurance - Medical, Vision, Dental	25,200	24,900
50806	Unemployment Insurance	17,983	2,000
50808	Workers Comp - FRMS	50,000	85,000
Salaries / Employee Benefits Total		3,126,632	3,442,900

Services

Account	Description	2026/2027 Preliminary	2026/2027 Final
51021	Phone Costs	11,000	12,000
51032	Janitorial - carpet cleaning, ALSCO, pest control	7,000	9,000
51041	Liability Insurance (FAIRA, annual)	80,000	83,000
51060	Vehicle Maintenance & Outfitting	60,000	55,000
51061	SCBA Maintenance	2,000	2,000
51062	Field Equip Maintenance - chipper maint, PPE repair, chainsaw maint	8,300	8,000
51063	Office Equipment Maintenance & Software Licensing - computer & network maintenance & licensing	24,000	25,000
51071	Station Maint- electric, pest, generator, dishwasher, hood, plymovent	22,000	14,000
51202	Election Costs	25,000	-
51205	IBS Payroll Costs	5,000	6,000
51206	Audit Costs - Blomberg, CGC Report	8,750	9,000
51211	Legal Services	20,000	9,000
51221	Employment Physicals - new employees plus every 2 years	390	1,000
51225	Training Costs - supplies, class fees, books, videos etc.	10,000	10,000
51235	Dispatch Services - REDCOM	6,935	8,000
51241	Printing Services - signs, newsletters, vehicle striping	13,000	10,000
51242	Bank Fees	100	100
51244	Permits/Licenses/Fees	50	100
51249	Professional Services	950,000	977,000
51250	Planning & Mapping - GIS, GPS etc.	1,500	1,000
51301	Publications, Legal Notices	2,000	2,000
51401	Rent/Lease Costs - copier	10,000	8,000
51602	Travel expenses - lodging costs	10,000	1,000
51902	Communications - mobile and portable radios and pagers	5,000	5,000
51916	County Services - LAFCO, mosquito/assessment taxes, generator fee	8,000	8,000
Services Total		1,290,025	1,263,200

Supplies

Account	Description	2026/2027 Preliminary	2026/2027 Final
52021	Safety Clothing - PPE	38,000	39,000
52022	Boot & Clothing Expense	1,000	500
52031	Food & Beverages	2,000	1,000
52041	Household Supplies - lightbulbs, cleaning supplies, paper towels	6,600	5,000
52061	Fuel - diesel, gasoline and oil for small tools and vehicles	30,000	32,000
52081	Medical Supplies - includes oxygen	6,500	6,000
52091	Memberships - associations, organizations	6,000	7,000
52111	Office Supplies/Equipment	2,000	1,000
52115	Subscriptions - books, magazines, newsletters	4,000	6,000
52117	Mail/Postage	1,500	1,500
52141	Small Tools & Minor Equipment (<\$1,000.00)	5,000	5,000
52142	Computer Equipment/Accessories - computers, keyboards, printers	12,000	12,000
52144	Communication Equip - mobile and portable radios and pagers	6,000	6,000
52191	Utilities -Propane, garbage, water & sewer bills	8,000	8,000
52193	Electrical & Natural Gas - PG&E	11,000	12,000
Supplies Total		139,600	142,000

Building/Capital Expenditures

Account	Description	2026/2027 Preliminary	2026/2027 Final
54305	Capital Assets - Furniture, Fixtures, Field & Shop Equipment	5,000	5,000
54331	Capital Assets - Mobile Equipment (>\$1,000.00)	700,000	1,100,000
54405	Capital Assets - Purchase/Major Improvements to District buildings	-	600,000
Building/Capital Expenditures Total		705,000	1,705,000

Capital Assets/Contingency Reserves

Account	Description	2026/2027 Preliminary	2026/2027 Final
85001	Transfer to General Operating Fund	-	-
85002	Transfer to Apparatus Replacement Reserve Fund	209,393	-
85005	Transfer to New Station/Building Reserve Fund	600,000	-
85010	Transfer to Capital Equipment Reserve Fund	-	-
85015	Transfer to Fire Sales Tax Reserve Fund (General Fund)	-	-
Capital Assets/Contingency Reserves		809,393	-

GENERAL FUND TOTAL EXPENDITURES	6,070,650	6,553,100
GENERAL FUND TOTAL REVENUE	6,070,650	6,553,100
GENERAL FUND TOTAL NET	-	-

FY 26/27 Final Budget: Vegetation Management Fund

VEGETATION MANAGEMENT REVENUE			
Account	Description	2026/2027 Preliminary	202/2027 Final
40003	Property Taxes - Direct Charges (Current Year) Special Tax Zone 1	47,850	47,850
46001	Government Revenue - Grants	-	-
46002	Government Revenue - Vegetation Management	-	-
46015	Sales Tax Revenue - Measure H	3,000,000	3,150,000
46021	Fuel Reduction Reimbursement - Private Landowners/Community Groups	-	-
46027	Worker's Comp Reimbursement	-	-
46028	Misc. Revenue	-	-
47002	Administrative Reimbursements	-	1,000
46029	Reimbursements	-	-
49003	Transfers In from Reserves (Grant funding received in prior fiscal year)	250,000	150,000
Total Revenue		3,297,850	3,348,850

VEGETATION MANAGEMENT EXPENDITURES			
Salaries / Employee Benefits			
Account	Description	2026/2027 Preliminary	202/2027 Final
50701	Permanent Employees	1,308,549	1,310,000
50703	Overtime	550	1,000
50706	Uniform Allowance (Boots)	5,100	5,400
50709	Temporary/Seasonal Employees (FT2 & FT1)	433,862	435,440
50753	FICA Retirement	119,598	120,000
50754	457 Employer Contributions- Retirement	92,706	93,000
50756	Medicare	27,970	28,000
50801	Health Insurance - Medical, Vision, Dental	428,400	429,000
50806	Unemployment Insurance	73,302	15,000
50808	Workers Comp	56,303	60,000
Fuel Crew Salaries / Employee Benefits Total		2,546,340	2,496,840

Services Total			
Account	Description	2026/2027 Preliminary	202/2027 Final
51010	Grant & Contract Administration Costs	-	1,000
51021	Phone Cost	8,000	8,000
51060	Vehicle Maintenance/Outfitting	40,000	40,000
51062	Field Equip Maintenance	25,000	35,000
51071	Building Maintenance/Improvements	2,500	3,000
51211	Legal Services	30,000	20,000
51221	Medical/Laboratory Servcies	400	500
51225	Training Services	1,000	1,000
51241	Outside Printing and Binding	5,500	5,500
51242	Bank Charges	10	10
51244	Permits/Licenses/Fees	6,000	6,000
51249	Professional Services	385,000	385,000
51301	Publications and Legal Notices	1,000	1,000
51401	Rent/Lease Costs	20,000	20,000
Services Total		524,410	526,010

Supplies			
Account	Description	2026/2027 Preliminary	202/2027 Final

52021	Safety Clothing - PPE	5,000	10,000
52022	Crew Clothing/Uniforms	5,000	5,000
52031	Food & Beverages	500	200
52041	Household Supplies	2,000	2,000
52061	Fuel for Small tools and Vehicles	20,000	55,000
52081	Medical/Laboratory Supplies	2,000	2,000
52091	Memberships/Certifications	500	500
52111	Office Supplies/Equipment	500	2,000
52115	Books/Media/Subscriptions	100	1,500
52117	Mail and Postage Supplies	100	100
52141	Small Tools & Minor Equipment (<\$1,000.00)	42,500	42,500
52142	Computer Equipment/Accessories - computers, keyboards, printers	1,000	1,000
52143	Computer/Software/Licensing	5,000	1,000
52191	Utilities	900	1,000
52193	Utilities - Electricity	2,000	3,500
Supplies Total		87,100	127,300

Building/Capital Expenditures Total

Account	Description	2026/2027 Preliminary	202/2027 Final
54305	Capital Assets - Furniture, Fixtures, Field & Shop Equipment	-	115,000
54331	Capital Assets - Mobile Equipment (>\$1,000.00)	140,000	73,700
Building/Capital Expenditures Total		140,000	188,700

Capital Assets/Contingency Reserves

Account	Description	2026/2027 Preliminary	202/2027 Final
85001	Transfer to Operational Reserves	-	10,000
85010	Transfer to Capital Equipment Reserves	-	-
85015	Transfer to Fire Sales Tax Reserve Fund (Vegetation Management)	-	-
Capital Assets/Contingency Reserves		-	10,000

TOTAL EXPENDITURES	3,297,850	3,348,850
TOTAL REVENUE	3,297,850	3,348,850
VEGETATION MANAGEMENT NET	0	-



Northern Sonoma County Fire Protection District
Proposition 4 Staff Report
September 17, 2026 Board Meeting

Recommendation

Approve Resolution 26/27-0917-03 Adopting the Proposition 4 Appropriation Limit for the Fiscal year 2025/2026.

Background

California Proposition 4 (1979), also known as the appropriations limit or the Gann limit, is a state-imposed restriction on the amount of revenue a fire district can spend each year. The goal of the appropriations limit is to keep local government spending capped at 1978–79 levels, adjusted for changes in population and inflation. The annual appropriations limit is usually approved by the Board at the same time as the Final Budget (September).

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. We calculate the appropriations limit each year using an estimate of the percentage change in population factor, in conjunction with a change in the cost of living, or price factor. These numbers are provided to us each year by the Sonoma County Auditor-Controller-Treasurer-Tax Collector.

Analysis

The District is required to choose certain methods by recorded vote of the Board to increase its Proposition 4 Limit from year to year. For FY 26/27, we are choosing to use the simple version provided by the County of Sonoma, based on the per capital cost of living change and the population change. As stated in the resolution, the California Per Capita Personal Income (CPI) factor is 1.0495 and the Sonoma County Population Percentage (CPC) factor is 0.9984, leaving us with a FY 26/27 Prop 4 limit of \$4,088,183.

RESOLUTION 26/27-0917-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA ADOPTING THE PROPOSITION 4 APPROPRIATION LIMIT FOR THE FISCAL YEAR 2026/2027.

WHEREAS, each fiscal year a "Proposition 4" limit must be established; and

WHEREAS, Proposition 111, Article XIII B, requires the Board of Directors of the Northern Sonoma County Fire Protection District to choose and adopt a certain method to increase this limit every year; and

WHEREAS, the Northern Sonoma County Fire Protection District had approved and adopted an Appropriation Limit of \$3,901,605 for the Fiscal Year of 2025/2026; and

WHEREAS, the Northern Sonoma County Fire Protection District has chosen the California Per capita Personal Income (CPI) factor which is 1.0495 and the Sonoma County Population Percentage (CPC) factor which is 0.9984 in establishing the 2026/2027 base appropriation limit; and

WHEREAS, the Board of Directors of the Northern Sonoma County Fire Protection District calculates the new Appropriation Limit to be \$4,088,183 based on the CPI and CPC factors,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Northern Sonoma County Fire Protection District hereby adopts a new Appropriation Limit in the amount of \$4,088,183 for the Fiscal Year 2026/2027,

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____, and then adopted by the following vote on September 17, 2026:

Larry Heiges: ____ Pat Abercrombie: ____ Fred Peterson: ____ Scott Newman: ____ Robert Stewart: ____

AYES: ____ **NOES** ____ **ABSTAIN:** ____ **ABSENT:** ____

WHEREUPON, the President declared the foregoing resolution adopted and

SO ORDERED

Larry Heiges; President of the Board

Witnessed: _____
Anneke Turbeville, Clerk of the Board

"P1" CALCULATION OF APPROPRIATION LIMITS

	25-26	26-27
PER CAPITA INCREASE	1.0644	1.0495
POPULATION CHANGE	1.0015	0.9984
POPULATION FACTOR USED	(COUNTY TOTAL)	(COUNTY TOTAL)

FIRE DISTRICTS:

71301 RANCHO ADOBE	11,798,233 *	12,362,434
71451 GRATON	2,046,509	2,144,375
71750 SCHELL-VISTA	2,453,679	2,571,016
71801 GOLD RIDGE	35,000,000 *	36,673,728
71901 SONOMA COUNTY FIRE DISTR	42,440,664 *	44,470,211
71951 NORTHERN SONOMA COUNTY FIRE PROTECTION D	3,901,605	4,088,183
72001 TIMBER COVE	349,044 *	365,736
72051 CLOVERDALE FIRE PROTECTION DISTRICT	2,627,719	2,753,379
72751 NORTH SONOMA COAST FIRE PROTECTION DIST	4,116,683	4,313,546
72901 SONOMA VALLEY FIRE DISTRICT	35,000,000 *	36,673,728
SUBTOTAL	139,734,136	146,416,336

REC & PARK DISTRICTS:

72151 CAMP MEEKER	394,388 *	413,248
72251 MONTE RIO	467,948	490,326
72301 RUSSIAN RIVER	811,875 *	850,700
SUBTOTAL	1,674,211	1,754,274

OTHER DISTRICTS:

72550 OCCIDENTAL CSD	550,692 *	577,027
72601 CAZADERO CSD	495,398	519,088
72701 COAST LIFE SUPPORT	3,359,640	3,520,301
74501 SONOMA COUNTY TRANSPORTATION AUTHORITY	68,724,006	72,010,443
74807 SONOMA COUNTY LIBRARY	57,894,809 *	60,663,385
76151 FORESTVILLE WTR	251,626	263,659
76901 BODEGA BAY P.U.D.	1,068,343 *	1,119,432
77051 NO SO CO HOSPITAL	24,997,163	26,192,547
78350 SMART	186,740,801	195,670,895
SUBTOTAL	344,082,478	360,536,777

TOTAL LOCAL BOARDS	485,490,825	508,707,387
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*Figure Adopted by district replaces limit calculated by the Auditor's Office.



Northern Sonoma County Fire Protection District
2026 Sonoma County Hazard Mitigation Plan Staff Report
September 17, 2026 Board Meeting

Recommendation

Approve Resolution 26/27-0917-04 Authorizing the Adoption of the 2026 Sonoma County Hazard Mitigation Plan.

Background

The County of Sonoma completed the 2026 Sonoma County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP). The Plan uses a regional approach that considers the hazard profiles, risk assessments, and mitigation strategies for multiple jurisdictions, including Northern Sonoma County Fire Protection District. Having an approved Hazard Mitigation Plan helps make our community safer and allows us to maintain eligibility for certain hazard mitigation funding opportunities.

The 2026 MJHMP consists of two volumes. Volume I contains the countywide planning elements, including the risk assessment, capability assessment and mitigation strategy. Volume II contains individual annexes for each participating planning partner.

The MJHMP can be found on the [Sonoma County Multi-Jurisdictional Hazard Mitigation Plan - 2026 Update](#) webpage.

Analysis

The Sonoma County Board of Supervisors adopted the 2026 MJHMP on September 1, 2026. Participating jurisdictions, including this district, adopt their respective portions of the plan separately.

RESOLUTION NO. 26/27-0917-04
A RESOLUTION OF THE NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT
AUTHORIZING THE ADOPTION OF THE
2026 SONOMA COUNTY HAZARD MITIGATION PLAN

WHEREAS, the Northern Sonoma County Fire Protection District has exposure to natural hazards that increase the risk to life, property, environment, and the District's economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, a coalition of Northern Sonoma County Fire Protection District stakeholders with like planning objectives has been formed to pool resources and create consistent mitigation strategies to be implemented within each partner's identified capabilities, within the District; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating, and revising this strategy.

NOW, THEREFORE, BE IT RESOLVED that the Northern Sonoma County Fire Protection District:

1. Adopts the 2026 Sonoma County Hazard Mitigation Plan.
2. Will use the adopted and approved portions of the 2026 Sonoma County Hazard Mitigation Plan to guide pre- and post- disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the 2026 Sonoma County Hazard Mitigation Plan with other planning programs and mechanisms under its authority.
4. Will continue its support of the on-going mitigation efforts and continue to participate in the plan maintenance and support as described by the 2026 Sonoma County Hazard Mitigation Plan.

PASSED AND ADOPTED on this 17th day of September 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President, Board of Directors
Northern Sonoma County Fire Protection District

ATTEST: _____



Northern Sonoma County Fire Protection District
FY 25/26 Reserves Staff Report
September 17, 2026 Board Meeting

Recommendation

1. Transfer \$1,050,788.70 into the Fire Sales Tax Reserve Fund (General Fund)
2. Transfer \$1,657,686.54 into the Fire Sales Tax Reserve Fund (Vegetation Management)
3. Transfer \$120,376.29 out of the New Station/Building Reserve
4. Transfer \$394,984.97 into the Apparatus Replacement Reserve Fund.

Background

The Financial Reserves policy established the following reserve funds:

1. Apparatus Replacement Reserve Fund
2. Capital Equipment Reserve Fund
3. New Station/Building Fund
4. Fire Sales Tax Reserve Fund (General Fund)
5. Fire Sales Tax Reserve Fund (Vegetation Management)

Adjusting reserves requires Board action and these adjustments will occur regularly due to year-end reconciliations, and as we save for and spend money on apparatus, equipment, and facilities.

Analysis

Fire Sales Tax (Measure H) Reserves

The following numbers show the Measure H revenue and expenses from last fiscal year:

Measure H Fire Revenue	3,197,630.33
Measure H Fire Expenditures	(2,146,841.63)
Measure H Remaining Balance	1,050,788.70

Measure H Vegetation Management Revenue	3,197,630.33
Measure H Vegetation Management Expenditures	(1,539,943.79)
Measure H Remaining Balance	1,657,686.54

The Measure H funds in our General and Vegetation Management Funds are tracked separately. Staff recommend transferring the FY25/26 Measure H balances into the Fire Sales Tax Reserve Fund (General) and Fire Sales Tax Reserve Fund (Vegetation Management). The fire sales tax reserve funds can be used for capital equipment and facility projects in the current and future fiscal years. The reserve funds also provide payroll security against the possibility of future sales tax revenue shortages.

New Station/Building Reserve Fund

Each fiscal year, staff prepare a balanced budget. Part of the budget balancing process is placing expected fund net income into reserves for future purchases. At the beginning of FY25/26, staff estimated there would be \$334,650 available in the General Fund to move into the New Station/Building Reserve Fund. When the new reserves were established in the fall, this amount was transferred out of the General Fund into the New Station/Building Reserve Fund, bringing the total New Station/Building Reserve Fund total to \$1,978,765.

Recently completed year-end totals show that only \$214,273.71 was available to move into the New Station/Building Reserve Fund. The difference is a result of underestimating FY25/26 expenses. The New Station/Building Reserve Fund needs to account for this difference by adjusting the Fund by \$120,376.29 to show a total of \$1,858,388.71 instead of \$1,978,765.

Apparatus Replacement Reserve Fund

The Vegetation Management Fund had a balance of \$394,984.97 non-Measure H related funds, mostly because capital purchases were pushed back to this current fiscal year. Those funds should be placed into Reserves for the current or future fiscal year(s). Staff recommend transferring that balance into the Apparatus Replacement Reserves and putting it toward the masticator purchase.

Fiscal Impact

If the above reserve fund transfers are carried out, the new totals will be as follows:

FUND	TOTAL
Fire Sales Tax Reserve Fund (General)	\$2,738,572.00
Fire Sales Tax Reserve Fund (Vegetation Mgmt)	\$2,056,020.70
New Station/Building Reserve Fund	\$1,858,388.71
Apparatus Replacement Reserve Fund	\$394,984.97
Total	\$7,047,966.00



Northern Sonoma County Fire Protection District
Investing Staff Report
September 17, 2026 Board Meeting

Recommendation

Invest \$5,542,000 for 12 months and \$1,000,000 for six months in California CLASS Term Series II.

Background

The District recently borrowed \$6,542,000 for facilities projects, including the modernization of Geyserville Fire Station. This money was deposited into Summit State Bank, where it is currently accruing an interest of 1.63% in our ICS account.

At the August Board meeting, a representative from California CLASS delivered a presentation on investing. California CLASS is a Joint Powers Authority investment pool that provides public agencies with the opportunity to invest funds on a cooperative basis in rated pools that are managed in accordance with state law with the primary objectives of offering participants safety, daily and next-day liquidity, and optimized returns.

California CLASS Term Series II is a pooled investment vehicle designed to deliver a fixed rate of return while prioritizing capital preservation, planned-date liquidity, and competitive yields. Permitted investments include highly rated investment vehicles such as obligations of the U.S. government and its agencies and instrumentalities, commercial paper, bankers' acceptance, repurchase agreements, and investments permitted by California state statute and the California CLASS Investment Policy.

Analysis

At the September Finance Committee meeting, the Committee discussed investment of the facilities project funds. The Committee determined that the District has sufficient funds on hand to allow for long-term investment of those funds. The Committee planned to recommend investing \$6,000,000 for 12 months and \$542,000 for 6 months. However, staff confirmed with California CLASS that the minimum investment amount is \$1,000,000, which means we are unable to invest \$542,000 for only 6 months. The closest split that is still in line with the Committee's recommendation is \$5,542,000 for 12 months and \$1,000,000 for six months in California CLASS Term Series II.

The term sheet included in this packet lists the rates as of Monday, September 14th. The interest earned at the current rates of 4.22% for 6 months and 4.53% for 12 months are as follows:

Term Length	Amount Invested	Interest Earned
12 months	\$6,542,000	\$296,352.60
12 months	\$5,542,000	\$251,052.60
6 months	\$1,000,000	\$42,200.00

CALIFORNIA CLASS TERM SERIES II INDICATIVE RATES AS OF 09/14/2026

Every Dollar Matters. Make Every Dollar Count.

A pooled investment vehicle designed to deliver a fixed rate of return while prioritizing capital preservation, planned-date liquidity, and competitive yields - *built on the same high-quality credit exposures as the California CLASS Prime Fund*. **Orders must be placed by Thursday, 11:00 a.m. PT for next business day settlement; rates reflect market conditions as of the date shown and are subject to change prior to execution.**

Term Series II Rates

Minimum Months to Maturity	Minimum Days to Maturity	Investable Maturity Range		Net Indicative Rate (365 Basis)
		Start Date	End Date*	
2	60	11/14/2026	12/13/2026	3.88%
3	90	12/14/2026	1/12/2027	3.96%
4	120	1/13/2027	2/11/2027	4.03%
5	150	2/12/2027	3/13/2027	4.15%
6	180	3/14/2027	4/12/2027	4.22%
7	210	4/13/2027	5/12/2027	4.19%
8	240	5/13/2027	6/11/2027	4.26%
9	270	6/12/2027	7/11/2027	4.34%
10	300	7/12/2027	8/10/2027	4.39%
11	330	8/11/2027	9/14/2027	4.47%
12	365	9/15/2027	9/15/2027	4.53%

**Any planned redemption date (maturity date) may be selected within the investable maturity range, tailored to meet your specific liquidity needs. Rates are provided for indicative purposes only. Please contact a member of the team for customized offerings.*

Term Series II (TS II) investments are funded through the existing California CLASS subaccount of your choosing, giving you additional visibility into your investment reporting.

- ✓ Rated AA+ by Fitch Ratings
- ✓ Minimum Investment of \$1,000,000 Per Term
- ✓ Competitive, Fixed Rate of Return
- ✓ Customized Redemption Date Selected by You!

For institutional use only. Rates shown are indicative only as of the date noted and are not guaranteed. PTMA reserves the right to change the indicative rate for any reason, including market changes, with such revised rates being communicated to Participants in advance of execution. Fees charged on investments in Term Series II may vary in order to achieve the quoted net indicative rate. Rates at time of execution may differ due to market dynamics, supply considerations, settlement timing, or other factors, and PTMA in its sole discretion may reduce, decline, or cancel an order, including if market rates decline significantly before execution. All investment rates are quoted net of fees and on a 365 basis unless noted otherwise. Products are designed to be held until the planned redemption date (maturity). Withdrawal prior to the maturity will likely incur an early redemption penalty which may be substantial; redemption value per share equals the purchase price plus dividends earned to date, reduced by any losses incurred by the Fund, if any, and any early redemption penalty. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

PMA Financial Network, LLC, PMA Securities, LLC, PMA Asset Management, LLC, and Public Trust Advisors, LLC, (collectively "PTMA") are under common ownership. Public Trust Advisors, LLC and PMA Asset Management, LLC, are both SEC registered investment advisers. PMA Securities is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC. Registration with the SEC does not imply a certain level of skill or training. Marketing, securities, institutional brokerage services and municipal advisory services are offered through PMA Securities, LLC. Public Trust Advisors and PMA Asset Management provide investment advisory services primarily to local government investment pools ("Funds") and separate accounts. All other products are provided by PMA Financial Network, LLC. For more information, please visit us at <http://www.ptma.com/>.

INVESTING MADE EASY.

Offering your local government a comprehensive approach to investing your funds.

Investment Option	Prime	Enhanced Cash	Term Series II
Portfolio Type	Prime-Style	Enhanced Cash	Target Maturity Fund
Purpose	Short-term liquidity	Strategic Reserves	Strategic Reserves
Rating	AAAm	AAAf/S1	AAAf
Liquidity Offered	Daily	Next-Day	Held to Planned Redemption Date (Maturity)
Minimum Investment	None	None	\$1 Million
Withdrawals	Unlimited	Unlimited	Planned Redemption Date
Investment Horizon	Day-to-Day	12-18 Months	60 to 365 Days
Dividends	Applied Daily	Accrue Daily, Paid Monthly	Accrue Daily, Paid at Maturity
WAM	≤60 days	90-200 Days	N/A
Net Asset Value (NAV)	Stable \$1.00 per share	Fluctuating	Principal at Maturity

Explore Your Investment Options!

California CLASS and California CLASS Enhanced Cash provide daily and next-day liquidity with no minimum investment requirement!

Prime		Enhanced Cash	
Daily Yield ¹	7-Day Yield ²	Daily Yield ¹	7-Day Yield ²
3.75%	3.76%	3.86%	3.85%

Yield information referenced above are as of **September 11, 2026**. ¹The California CLASS 7-Day Yield refers to income generated over the previous seven-day period; the income is then annualized. Data unaudited. Charts and/or values presented may not add up precisely to absolute figures due to rounding. Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS stable NAV fund(s) seek to preserve the value of your investment at \$1.00 per share, this is not guaranteed. Please review the applicable Information Statement(s) before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

The California CLASS prime-style portfolio is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. California CLASS Enhanced Cash is rated 'AAAf/S1' by FitchRatings. California CLASS Term Series II is rated 'AAAf' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

PMA Financial Network, LLC, PMA Securities, LLC, PMA Asset Management, LLC, and Public Trust Advisors, LLC, (collectively "PTMA") are under common ownership. Public Trust Advisors, LLC and PMA Asset Management, LLC, are both SEC registered investment advisers. PMA Securities is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC. Registration with the SEC does not imply a certain level of skill or training. Marketing, securities, institutional brokerage services and municipal advisory services are offered through PMA Securities, LLC. Public Trust Advisors and PMA Asset Management provide investment advisory services primarily to local government investment pools ("Funds") and separate accounts. All other products are provided by PMA Financial Network, LLC. For more information, please visit us at <http://www.ptma.com/>.

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Special District Representative Class I Term of Office Ending May 2029

1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, PO Box 1428, Santa Rosa, CA 95404. Ballot sheet and certification may be emailed to Kassandra.Bowen@sonomacounty.gov, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Monday, October 5th, 2026**

VOTE

William Norton, Sonoma Valley Fire District

Rob Stewart, Northern Sonoma County Fire Protection District

CERTIFICATION

I certify, under penalty of perjury, that I, _____
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of _____,
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

(Date)

(Signature)



SONOMA COUNTY REGISTRAR OF VOTERS

3880 Brickway Blvd, Ste. 200 | PO Box 11485
Santa Rosa, CA 95403 | Santa Rosa, CA 95406
p: (707) 565-6800 f: (707) 565-6843
ROV-Info@sonomacounty.gov

Evelyn Mendez
Registrar of Voters
Wendy Hudson
Chief Deputy Registrar of
Voters

August 31, 2026

Northern Sonoma County Fire Protection District
PO Box 217
Geyserville, CA 95441

Dear District Secretary:

There will not be an election in your district on November 3, 2026, as there were not enough candidates for the office(s) to be contested.

Pursuant to Elections Code § 10515, candidates will be appointed by the Sonoma County Board of Supervisors on September 15, 2026, to serve as if elected. The Board is also responsible for deciding who to appoint to any vacancies that remain. We have requested that they make those appointments on or before their November 17 meeting.

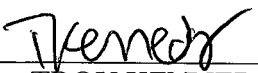
Pursuant to Elections Code §10554 elective officers, elected or appointed, take office at noon on the first Friday in December following the General District Election (December 4, 2026).

SCOTT W. NEWMAN
E. ROBERT STEWART
LAWRENCE E. HEIGES

Enclosed you will find Certificate(s) of Election and Oaths of Office for these above-named candidates. Prior to taking office, each elective officer shall take the official oath and execute any bond required by the principal act. Any Director may administer the oath. Please issue the original oath to the candidate and return a copy to the Sonoma County Registrar of Voters Office, P.O. Box 11485, Santa Rosa, CA 95406.

If you should have any questions, please contact our office at (707) 565-6800.

Yours truly,
EVELYN MENDEZ
Sonoma County Clerk &
Registrar of Voters

by 
TROY KENNEDY
Deputy Clerk



Northern Sonoma County Fire Protection District
Policy Staff Report
September 17, 2026 Board Meeting

Recommendation

Review policies and send comments and suggestions to Anneke Turbeville by October 8th.

Background

California Proposition 4 (1979), also known as the appropriations limit or the Gann limit, is a state-imposed restriction on the amount of revenue a fire district can spend each year. The goal of the appropriations limit is to keep local government spending capped at 1978–79 levels, adjusted for changes in population and inflation. The annual appropriations limit is usually approved by the Board at the same time as the Final Budget (September).

Analysis

1. Chainsaw Operations Use and Safety: This is a policy update. Additions are in blue and deletions are in red.

Previously, there was no policy on the use of personal chainsaws; the update clarifies that personal chainsaws are not allowed. The update also provides guidance to supervisors on chainsaw training, ensuring that an employee is trained and authorized to operate a chainsaw before operating independently. It addresses negligence, abuse, or misuse of chainsaws and the resulting suspension of use and cleans up the record language.

2. Use of District-Owned and Personal Property: This is a policy update. Additions are in blue.

This update includes direction on the use of personal property for District business. Prior to this update, the policy only addressed filing claims for personal property, not the actual use of personal property. This update was prompted when staff were searching for guidance on using personal chainsaws at work.

3. Vehicle and Trailer Towing: This is a new policy.

Recently purchased chippers of various sizes have emphasized the need for guidance regarding towing.

Chainsaw Operations Use And Safety

713.1 PURPOSE AND SCOPE

To establish a standard for the safe use of the operation and maintenance of chainsaws. It also includes tools such as a telescopic saw, motorized pole saws, and hydraulic pole saws and pruners.

713.2 ROLES & RESPONSIBILITIES

713.2.1 SUPERVISOR

1. Ensure employees are familiar with this policy.
2. Ensure that only employees authorized and trained in chainsaw use operate a chainsaw.
3. Ensure that employees are aware of the potential risks associated with chainsaw use.
4. Provide training to employees whose jobs require the use of a chainsaw.
5. Ensure that employees wear the proper PPE required for safe chainsaw operation.
6. Ensure employees are not under the influence of alcohol, illegal substances, or medications which may affect their ability to operate equipment safely.
7. In the event of a medical emergency, ensure that proper procedures are followed.
8. In the event of an incident, ensure that a proper investigation follows. Types of incidents that trigger an investigation include, but are not limited to:
 - Injury to self or others
 - Damage to equipment or property

713.2.2 CHAINSAW OPERATOR

1. Comply with all procedures outlining the safe operation of a chainsaw.
2. Wear the expected PPE while operating a chainsaw.
3. Report any incidents immediately to a supervisor.

713.3 SAFETY

Chainsaws are efficient and productive portable power tools. They are also potentially dangerous if not used correctly and carefully. Proper operation and maintenance greatly reduce the risk for injury when using chainsaws.

713.3.1 WORK AREA SAFETY

1. Ensure work area is identified and that there are no people in the immediate area. Other workers should be twice as far as the height of the trees being felled.
2. Decide on and prepare an escape route. Identify and clear any obstacles that may interfere with stable footing, cutting, or impede retreat/movement paths.

Chainsaw Operations Use And Safety

3. Identify electrical lines in and near the work area.
4. Identify "hangers" and "widow-makers"—branches that may dislodge and fall into the work area from above.

713.3.2 PPE REQUIREMENTS AND SAFETY EQUIPMENT

Proper personal protective equipment (PPE) can prevent or lessen the severity of injuries to employees using chain saws. PPE must be maintained in good working condition and used properly. Members who desire to use personally owned PPE are required to have the PPE approved and inspected prior to use. All personally owned PPE is subject to the requirements of the District's Personal Protection Equipment Policy. Employees must wear the following PPE when operating chainsaws:

1. Head protection, such as a hard hat.
2. Hearing protection sufficient to reduce noise exposure to 90 decibels or less.
3. Eye and/or face protection such as safety glasses or face shield.
4. Appropriate protective footwear per OSHA standards.
5. Leg protection such as Kevlar pants or chaps.
6. Work gloves.
7. Fall protection as necessary.

713.4 BEFORE STARTING THE CHAINSAW

1. Check to see if saw is functioning correctly and adjusted to the manufacturer's instructions.
2. Check that all safety devices are working properly; do not operate a saw that is damaged or has disengaged safety devices.
3. Ensure the saw is the appropriate size for the project.
4. Fuel the saw at least 10 feet away from ignition sources.
5. Check the fuel container to ensure it:
 - Is metal or plastic.
 - Does not exceed 5 gallons in capacity.
 - Is approved by the Underwriters Laboratory, FM Approvals (FM), or the Department of Transportation (DOT).
6. Ensure electric chainsaws are tested and certified by a Nationally Recognized Testing Laboratory (NRTL). Extension cords shall be sized according to the chainsaw manufacturer's instructions.
7. Look for nails, spikes, or other metal objects prior to cutting.
8. Clear away dirt, debris, limbs, and rocks from the chainsaw's path.
9. Never work alone with a chainsaw, except in emergency situations. Examples of emergency situations include:

Chainsaw Operations Use And Safety

- Staff driving alone and coming across downed trees blocking roadway.
 - Rescue or fire suppression efforts.
10. Everyone assisting with chainsaw operations must be familiar with this policy.

713.5 CHAINSAW OPERATION

1. Always follow the manufacturer's instructions for chainsaw operation and maintenance.
2. Keep both hands on the handles and maintain secure footing.
3. Plan where the object will fall; ensure that the fall area is free of hazards; and avoid felling an object into other objects.
4. Plan the cut; watch for objects under tension; use extreme care to bring objects safely to the ground.
5. Be prepared for kickback; avoid cutting in the kickback zone and use saws that reduce kickback danger.
6. Do not cut directly overhead.
7. Shut off or release throttle prior to retreating.
8. Shut off or engage the chain brake whenever the saw is carried more than 50 feet or across hazardous terrain.
9. Take breaks as needed as fatigue increases the risk for accident and injury.

713.5.1 OPERATE WITHIN YOUR SKILL LEVEL

Accidents can happen when chainsaw operators perform tasks that are beyond their capabilities or training level. Higher risk operations may include:

1. Trees on unstable ground or steep slopes.
2. Trees with a heavy lean.
3. Trees with stem or root rot.
4. Trees known to split.
5. Trees "hung up" in other trees.
6. Operating a chainsaw above shoulder height or above ground level, such as from a ladder or tree.

713.6 MEMBER-OWNED CHAIN SAWS

[Use of member-owned chainsaws is not permitted by District employees for the performance of District work.](#)

Chainsaw Operations Use And Safety

713.7 TRAINING

Employees shall be trained and authorized before independently operating a chainsaw. The employee's supervisor or designated trainer shall determine when an employee is authorized to operate a chainsaw.

Employers of workers using chainsaws must ensure that their employees are able to perform tasks safely. If using chainsaws, training and job hazard analyses should assist workers in anticipating and avoiding job-related injuries. Training should include:

1. Specific work procedures, practices and requirements, including general and specific safety and health hazard recognition, prevention, and control.
2. How to safely perform assigned work tasks.
3. The specific hazards and controls associated with each task.
4. How to safely use, operate, and maintain tools, machines and vehicles which workers may use or encounter on the work site.
5. Applicable OSHA standards, such as those for logging, PPE, bloodborne pathogens and medical services and first aid.

713.8 NEGLIGENCE, ABUSE, OR MISUSE OF CHAINSAWS

Chainsaws shall be maintained and operated in accordance with the Use of District-Owned and Personal Property policy.

Following any chainsaw related accident, near miss, reported unsafe behavior, or other event that raises a reasonable concern regarding an employee's ability to safely operate a chainsaw, the supervisor or designated trainer shall review employee's authorization to operate a chainsaw.

Every chainsaw related accident, near miss, or reported unsafe behavior does not automatically result in suspension of chainsaw use. The supervisor or designated trainer shall consider the circumstances of the event, the employee's demonstrated competency, and any identified training needs when determining appropriate corrective action. When a deficiency is identified, the employee shall receive appropriate training and an opportunity to demonstrate satisfactory performance before authorization is restored.

Suspension of chainsaw authorization shall be documented, including the reason for the suspension and any training or corrective action necessary to restore authorization. The supervisor shall work with the employee to provide reasonable training and an opportunity to demonstrate the required competencies before authorization is restored.

713.9 RECORDS

The Training Officer or other designee shall be responsible for maintaining records of all chainsaw training that is provided to members. At a minimum, the District should document the following:

- (a) The dates of the training sessions.
- (b) A list of the topics or a summary of the content of the training sessions.

Northern Sonoma County Fire Protection District

Policy Manual

Chainsaw Operations Use And Safety

(c) The name or other identifier and job title of the members who received the training.

(d) The names, ~~certificate number and qualifications~~ of persons conducting the training.

The District will maintain chainsaw training and suspension records in compliance ~~for at least seven years and in compliance~~ with the District's established personnel and training record procedures ~~records retention schedule~~.

Use of District-Owned and Personal Property

701.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the care and maintenance of District property entrusted to District members and the return of District property at the end of employment or affiliation with the District. This policy also provides guidelines for members to claim damage to or loss of personal property used in an occupational capacity.

[This policy also provides guidelines for the use of personal property used in an occupational capacity.](#)

701.2 POLICY

It is the policy of the Northern Sonoma County Fire Protection District to issue equipment to members for the purpose of performing their assigned duties. Members shall be responsible for the safekeeping, serviceable condition, proper care, use and request for replacement of all District property issued or entrusted to their care. A member's intentional or negligent abuse or misuse of District property may lead to discipline, including, but not limited to, the cost of repair or replacement of the property, and up to and including termination.

701.3 PROCEDURE

The following procedures shall be in effect regarding District property issued to members:

- (a) Members shall promptly report via the chain of command any loss, damage or unserviceable condition of District-issued property or equipment assigned for member use.
- (b) The use of damaged or unserviceable District property should be discontinued as soon as practicable and a supervisor notified so that the item may be replaced.
- (c) No member should attempt to repair damaged or unserviceable District property without supervisory approval.
- (d) Use of District property should be limited to official purposes in the capacity for which it was designed. Except when otherwise directed and/or required by circumstances, District property shall only be used by the member to whom it was assigned.
- (e) District property shall not be discarded, sold, traded, donated, destroyed or otherwise disposed of without supervisory approval.

701.3.1 SURRENDERING DEPARTMENT PROPERTY UPON SEPARATION

Members who separate from the District shall return all District property, regardless of its condition. The following guidelines shall apply:

- (a) All District property, including keys, identification cards and electronic devices shall be returned to the District no later than the member's departure date or as directed by the Fire Chief or the authorized designee.
- (b) Badge surrender shall be consistent with the Badges Policy.

Northern Sonoma County Fire Protection District

Policy Manual

Use of District-Owned and Personal Property

- (c) A member who fails to return all District property in his/her possession may be required to reimburse the District for the value of the property or may be subject to legal action brought by the District.

701.4 PERSONAL PROPERTY

The District provides members with the equipment necessary for the job. Members should contact their supervisor if they believe they do not have access to adequate District equipment.

The use of personal property is strongly discouraged. Members who desire to use personal equipment in an occupational capacity are required to have the property approved and inspected by the Health & Safety Officer prior to use.

See the Personal Protective Equipment policy for information on member-provided personal protective equipment.

701.5 FILING CLAIMS FOR PERSONAL PROPERTY

Members are responsible for exercising reasonable care and caution to avoid damage to or loss of personal property while on-duty. However, consistent with collective bargaining agreements and District rules, personal property that is lost or damaged during the proper performance of a member's job duties may be replaced or the cost reimbursed by the District when such loss or damage is not the result of intentional or negligent abuse or misuse by the member.

Any claim for the replacement or cost reimbursement for damage to or loss of a member's personal property must be submitted to the member's immediate supervisor.

The supervisor is responsible for reviewing the claim to assess whether the lost or damaged property was reasonably required for the proper performance of the member's job duties. The supervisor will make a determination as to whether reasonable care was taken to prevent loss or damage and whether proper procedures were followed just prior to the occurrence of the loss or damage. A supervisor may direct a member to submit additional details in a separate written report, if needed.

If approved, the supervisor will forward the claim and related reports to the Fire Chief, who will determine the appropriate reimbursement value of the property and will forward the claim for payment to the proper entity.

701.5.1 COVERED PERSONAL PROPERTY

Property that is necessary in the performance of the member's job duties or has been specifically stipulated by a collective bargaining agreement shall be considered a covered item. The age and condition of the damaged or lost property shall be considered when determining replacement or reimbursement value.

701.5.2 EXCLUDED PERSONAL PROPERTY ITEMS

Members are discouraged from wearing expensive jewelry or watches or bringing personal property items to the workplace that may be damaged, lost or stolen. Personal property that is not eligible for replacement or reimbursement includes:

Northern Sonoma County Fire Protection District

Policy Manual

Use of District-Owned and Personal Property

- (a) Any personal property that is lost or damaged directly or indirectly due to negligence of the member.
- (b) Personal computers, communication devices, cell phones, GPS devices or any other electronic devices that the member voluntarily brings to the workplace and that are not required by the District for the performance of the member's duties.
- (c) Any personal property used in place of District-issued property, unless required by the District.
- (d) Any jewelry, with the exception of watches, which shall not exceed a \$100 reimbursement.

701.5.3 PERSONAL VEHICLES

The District will not provide vehicle insurance coverage for members who use their personal vehicles for District business. All members must rely on their personal vehicle insurance carrier for replacement or cost reimbursement of damage to or loss of a personal vehicle. Members using a personal vehicle for District business shall have the minimum evidence of financial responsibility required for that vehicle (Vehicle Code § 16056).

701.5.4 LOSS OR DAMAGE OF PROPERTY OF ANOTHER

Members intentionally or unintentionally may cause damage to the real or personal property of another while performing their duties. Any member who damages or causes to be damaged any real or personal property of another while performing any District function, regardless of jurisdiction, shall report it as provided below:

- (a) A verbal report shall be made to the member's immediate supervisor as soon as practicable.
- (b) A written report shall be submitted before the member goes off-duty or within the time frame directed by the supervisor to whom the verbal report was made.

701.5.5 DAMAGE BY PERSON OF ANOTHER AGENCY

If members of another jurisdiction cause damage to real or personal property belonging to the District, it shall be the responsibility of the member present or the member responsible for the property to make a verbal report to his/her immediate supervisor as soon as practicable. The member shall submit a written report before going off-duty or as otherwise directed by the supervisor.

All reports should be completed immediately after the incident or as soon as practicable if extenuating circumstances delay the member's ability to complete the report.

All reports, including the supervisor's written report, shall promptly be forwarded to the appropriate Battalion Chief.

Vehicle And Trailer Towing

715.1 PURPOSE AND SCOPE

The purpose of this policy is to establish safe and consistent practices for employees operating District vehicles while towing trailers and other towable equipment.

Towing changes a vehicle's handling, braking distance, acceleration, turning radius, and backing characteristics and increases the risks associated with vehicle operations. Drivers shall exercise additional care whenever towing.

For purposes of this policy, the term **trailer** includes conventional trailers, equipment trailers, chippers, and other equipment towed by a District vehicle.

715.2 POLICY

Only employees who have been authorized in accordance with this policy may tow District trailers or equipment.

Employees shall tow vehicles and trailers within manufacturer ratings and in accordance with applicable laws, District policy, and established safe-driving practices.

An employee shall not tow a trailer when the employee reasonably believes the tow vehicle, trailer, load, equipment condition, weather, roadway conditions, or other circumstances make the operation unsafe.

715.3 LICENSING

It is important that all employees are familiar with the limits of their license before towing. All towing shall be within California DMV's licensing restrictions

715.4 VEHICLE AND TRAILER CAPACITY

Before towing, the employee shall ensure that the tow vehicle and trailer are appropriate for the intended operation.

The tow vehicle, trailer, hitch, receiver, coupler, and related towing components shall not be loaded beyond their applicable manufacturer ratings. Employees shall not tow equipment when the actual or reasonably estimated weight exceeds the rated capacity of the tow vehicle, trailer, hitch, or related towing equipment.

Consideration shall include, as applicable:

- Gross Vehicle Weight Rating (GVWR)
- Gross Combined Weight Rating (GCWR)
- Gross Axle Weight Ratings (GAWR)
- Trailer Gross Vehicle Weight Rating (GVWR)
- Manufacturer's maximum towing capacity

Vehicle And Trailer Towing

- Hitch, receiver, ball, or pintle ratings
- Trailer and cargo weight
- Proper load distribution and tongue weight.

715.5 PRE-TRIP INSPECTION

The driver shall conduct a pre-trip inspection before towing.

The inspection should include, as applicable:

- Tow vehicle and trailer tires for proper inflation, damage, and excessive wear.
- Wheels and lug nuts for visible defects or looseness.
- Hitch, receiver, ball or pintle, coupler, locking mechanism, and retaining pins.
- Safety chains and attachment points.
- Electrical connection.
- Trailer lights, brake lights, and turn signals.
- Trailer brakes and breakaway system, when equipped.
- Trailer jack in the fully raised and secured position.
- Doors, gates, ramps, compartments, and equipment secured for travel.
- Cargo properly positioned and secured.
- Wheel chocks removed and properly stored.
- Chippers and similar equipment cleared of loose vegetation, chips, tools, or debris that could fall onto the roadway.
- Any other condition that could affect safe operation.

Any safety-related deficiency shall be corrected before the trailer is placed in service.

715.6 HITCHING AND CONNECTION

Before movement, the driver shall verify that the trailer is properly connected to the tow vehicle.

The driver shall ensure:

- The hitch and coupling components are compatible and properly rated.
- The coupler is fully seated and locked onto the ball, or the pintle/other coupling device is fully engaged and secured.
- All locking pins and retaining devices are properly installed.
- Safety chains are securely attached to appropriate attachment points on the tow vehicle.
- Safety chains have sufficient clearance for turning but will not drag on the roadway.

Vehicle And Trailer Towing

- The electrical connector is securely attached.
- The breakaway cable is properly connected when the trailer is so equipped.
- Trailer lights and brakes are functioning properly.
- The trailer jack is fully raised and secured before movement.

The driver is responsible for verifying the connection before moving the vehicle, even when another employee performed or assisted with the hitching operation.

715.7 WHEEL CHOCKS AND PARKING

Trailers shall be secured against unintended movement whenever they are disconnected from a tow vehicle.

Before disconnecting a trailer, employees shall:

- (a) Position the trailer on stable ground whenever practicable.
- (b) Apply the tow vehicle parking brake.
- (c) Place appropriate wheel chocks to prevent trailer movement.
- (d) Confirm the trailer is stable before releasing the coupling device.

Wheel chocks shall remain in place as necessary while the trailer is disconnected.

715.8 WHEEL CHOCKS AND PARKING

Trailers shall be secured against unintended movement whenever they are disconnected from a tow vehicle.

Before disconnecting a trailer, employees shall:

- (a) Position the trailer on stable ground whenever practicable.
- (b) Apply the tow vehicle parking brake.
- (c) Place appropriate wheel chocks to prevent trailer movement.
- (d) Confirm the trailer is stable before releasing the coupling device.

Wheel chocks shall remain in place as necessary while the trailer is disconnected.

715.9 LIGHTING AND VISIBILITY

Trailers shall have required lighting, reflectors, markings, and other safety equipment in proper operating condition.

Employees shall not tow a trailer when required lighting or safety equipment is inoperative unless specifically permitted by law and authorized by a supervisor for circumstances requiring immediate relocation to a safe location.

Vehicle And Trailer Towing

715.10 SAFE DRIVING PRACTICES

Drivers shall adjust their driving to account for the additional weight and handling characteristics associated with towing.

715.10.1 FOLLOWING AND STOPPING DISTANCE

Drivers shall reduce speed when conditions warrant and maintain additional following distance to account for increased stopping distance.

715.10.2 SPEED

Drivers shall operate at a safe and lawful speed appropriate for the tow vehicle, trailer, load, roadway, traffic, visibility, and weather conditions.

715.10.3 MIRRORS AND SITUATIONAL AWARENESS

Drivers shall frequently monitor mirrors and the position and behavior of the trailer, particularly during turns, lane changes, merging, and braking.

If the trailer begins to handle abnormally or the driver suspects a mechanical, hitch, tire, load, or other problem, the driver shall safely stop and inspect the vehicle and trailer before continuing.

715.10.4 GRADES

Drivers should anticipate grades and reduce speed before beginning a descent.

When appropriate, drivers should use lower transmission ranges, engine braking, or other manufacturer-approved methods to help control speed and reduce excessive service-brake use.

Drivers shall avoid prolonged or continuous brake application that may cause brake overheating.

715.10.5 LANE POSITION

When operating on multi-lane roadways, drivers shall comply with applicable laws governing vehicles towing trailers and use lanes appropriate for safe travel.

715.10.6 TURNS AND CLEARANCE

Drivers shall account for the increased turning radius and off-tracking of the trailer and maintain adequate clearance from curbs, parked vehicles, structures, pedestrians, and other obstacles.

Drivers shall remain aware of the height, width, and length of the tow vehicle and trailer combination.

715.11 BACKING

Backing with a trailer should be minimized whenever a reasonable alternative is available.

A spotter shall be used when backing when another trained employee is available, particularly when operating near people, vehicles, structures, equipment, or other hazards.

Before backing, the driver and spotter shall establish the intended path of travel and appropriate hand or radio signals.

Vehicle And Trailer Towing

The spotter should position themselves where they can observe the trailer's path while remaining visible to the driver and clear of the vehicle's path.

If the driver loses sight of or communication with the spotter, the driver shall immediately stop the vehicle.

When a spotter is unavailable, the driver shall stop and physically inspect the intended backing path before backing and proceed slowly and cautiously.

715.12 TRAINING

Employees shall be trained and authorized before independently operating a District vehicle while towing.

Initial towing shall include, as applicable:

- Tow vehicle and trailer limitations
- Hitching and unhitching
- Pre-trip inspections
- Trailer brakes and breakaway systems
- Loading and cargo securement
- Forward vehicle handling
- Turning and clearance
- Braking and following distance
- Backing and use of spotters
- Parking and wheel chocking
- Applicable laws and District procedures

Employees with limited towing experience shall receive supervised behind-the-wheel instruction and practice in a controlled environment before towing independently on public roadways.

715.13 TOWING ELIGIBILITY

An employee's supervisor or designated District trainer shall determine towing eligibility using the District's Towing Eligibility Checklist.

Eligibility shall be based upon successful completion of required training and demonstrated ability to safely perform the tasks applicable to the employee's assignment. Continued eligibility is contingent upon maintaining the qualifications and demonstrated competencies established by this policy.

Vehicle And Trailer Towing

715.13.1 TOWING INCIDENT OR UNSAFE DRIVING REVIEW

Following any towing-related collision, near miss, reported unsafe driving behavior, or other event that raises a reasonable concern regarding an employee's ability to safely tow District equipment, the employee's towing eligibility shall be reviewed by a supervisor or designated District trainer.

As part of the review, the supervisor or designated trainer shall revisit the Towing Eligibility Checklist with the employee and evaluate those portions of the checklist relevant to the incident or observed behavior.

The review may include:

- Discussion and review of the circumstances surrounding the incident or behavior.
- Review of applicable provisions of the District towing policy.
- Re-evaluation of applicable items on the Towing Eligibility Checklist.
- Supervised behind-the-wheel evaluation.
- Additional training or practice when appropriate.
- Temporary restrictions or suspension of towing eligibility when appropriate.

A towing-related collision, near miss, or reported unsafe driving behavior **does not automatically result in suspension of towing authorization**. The supervisor or designated trainer shall consider the circumstances of the event, the employee's demonstrated competency, and any identified training needs when determining appropriate corrective action.

When a deficiency is identified, the employee shall receive appropriate training and an opportunity to demonstrate satisfactory performance before unrestricted towing authorization is restored.

Towing eligibility may be temporarily suspended when a supervisor identifies a reasonable safety concern, including but not limited to:

- A towing-related collision or incident.
- A towing-related near miss.
- Observed or reported unsafe towing or driving practices.
- Failure to follow this policy.
- Failure to properly inspect, hitch, secure, or operate a trailer.
- A change in driver's license status or driving eligibility.
- A demonstrated need for additional training or practice.

Suspension of towing authorization shall be documented, including the reason for the suspension and any training or corrective action necessary to restore authorization. The supervisor shall work with the employee to provide reasonable training and an opportunity to demonstrate the required competencies before towing authorization is restored.

Northern Sonoma County Fire Protection District

Policy Manual

Vehicle And Trailer Towing

715.14 RECORDS

Completed Towing Eligibility Checklists and required training records shall be maintained in accordance with District policy and applicable record-retention requirements.

Any Towing Eligibility Checklist review conducted following a towing-related collision, near miss, or unsafe driving behavior shall be documented.

Documentation of a suspension of towing authorization, remedial training, and restoration of authorization shall be maintained in accordance with the District's established personnel and training record procedures.



Northern Sonoma County Fire Protection District Minutes of the Regular Board of Directors' Meeting Agenda

Thursday, August 20, 2026 at 6 p.m.

Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Larry Heiges.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Present: Larry Heiges, Fred Peterson, Rob Stewart, Scott Newman, Pat Abercrombie.

Directors Absent: None

Staff Present: Fire Chief Marshall Turbeville, Administrative Manager Anneke Turbeville, Treasurer Michael Pigoni

APPROVAL OR AMENDMENT OF THE AGENDA

President Heiges recommended adjusting the agenda to accommodate presentations by California CLASS, Cloverdale Healthcare District, and Bells Ambulance. **A motion was made and seconded (Stewart/Peterson) to approve the agenda with that change. All ayes.**

PUBLIC DISCUSSION

There was no public discussion.

NEW BUSINESS

1. California CLASS

Crystal Lynn presented information and answered questions about California CLASS.

2. EMS Update

a. Cloverdale Healthcare District and Bells Ambulance provided a verbal report about the status and outcome of the EMS program.

b. **A motion was made and seconded (Peterson/Heiges) to form a temporary advisory committee to meet with Cloverdale Healthcare District and Bells Ambulance. All ayes.** The committee will consist of Directors Newman and Abercrombie, with Heiges as an alternate. Abercrombie will serve as committee chair.

OLD BUSINESS

1. Conflict of Interest Code

A motion was made and seconded (Stewart/Peterson) to adopt Resolution 26/27-0820-01 Adopting a Conflict of Interest Code. Roll Call Vote: Peterson- aye; Stewart- aye; Heiges- aye; Abercrombie- aye; Newman- aye. All ayes, motion passed.

2. Geyserville Fire Station Modernization Project Update

Chief Turbeville provided a verbal update on the permitting process and construction timeline of the Geyserville Fire Station Modernization Project.

NEW BUSINESS (CONTINUED)

3. Masticator Purchase

A motion was made and seconded (Newman/Stewart) to approve the purchase of a masticator for an amount not to exceed \$400,000. All ayes.

4. Dry Creek Rancheria Tribal Council Meeting

A motion was made and seconded (Heiges/Newman) to set up a meeting between Dry Creek Rancheria Tribal Council and Directors Stewart and Peterson for information and public relations. All ayes.

5. Finance Committee Meeting

The next Finance Committee meeting date and time were set to be on September 8, 2026 at 2:00 p.m.

6. Retirement Advisory Committee Update

The Board received an update on the status of the CalPERS contracting process.

7. Healdsburg City Council Collaboration Planning Update

Directors Peterson and Abercrombie provided a verbal report on their informal meetings with Healdsburg City Council members regarding current and potential opportunities for collaboration such as vegetation management, training, and emergency medical services.

CONSENT CALENDAR

A motion was made and seconded (Abercrombie/Stewart) to approve the items listed under the Consent Calendar. All ayes.

1. July 15, 2026 Special Meeting Minutes and the July 16, 2026 Regular Meeting Minutes.
2. Financial Report
3. Check Detail

CHIEF'S REPORT

Fire Chief Turbeville delivered the Chief's Report

CORRESPONDENCE

There was no correspondence.

GOOD OF THE ORDER

There was no Good of the Order.

ADJOURNMENT

A motion was made and seconded (Abercrombie/Peterson) to adjourn the meeting at 8:00 p.m. All ayes.

Respectfully submitted,

Anneke Turbeville

Anneke Turbeville, Clerk of the Board

Date Approved by the Board:



Northern Sonoma County Fire Protection District
Financials Summary Staff Report
September 17, 2026 Board Meeting

Background

The September Financials cover FY 26/27 through the month ending August 31, 2026.

Highlights

- Staff completed the FY 25/26 financials, except for funding the reserves.
- The Finance Committee met on September 8, 2026 to review the budget and discuss reserve funding and investing strategies. The next meeting will most likely take place in January, after the mid-year mark.

Significant Revenue

- Interest earnings for August totaled \$22,653.66.
- 6173 was sold for \$15,200.
- Measure H deposit just received (not included in the September Financials): \$827,637.79 Fire and \$827,637.79 Vegetation Management.

Significant Expenses

- 2026 Ram 2500 pickup purchased for Fuels Crew cost \$45,960.97
- Bandit Intimidator chipper purchased for \$114,379.65.

Northern Sonoma County Fire Protection District
Profit & Loss Budget vs. Actual: Fire Division
July 2026 through June 2027

FIRE DIVISION - AUGUST 2026	Jul '26 - Aug '26	Budget	% of Budget
Income			
40000 · Tax Revenue			
40002 · Prop Tax - CY, Secured		3,060,000.00	
40003 · Direct Charges - CY		115,000.00	
40004 · Dry Creek Fund			
40012 · SB2557 Prop Tax Admin		(35,000.00)	
40101 · Prop Taxes - CY, Unsecured		90,000.00	
40111 · Supplemental Prop Taxes - CY		50,000.00	
40201 · Prop Taxes - PY, Secured		(300.00)	
40202 · Direct Charges - Prior Year		600.00	
40211 · Prop Taxes - PY, Unsecured		800.00	
40221 · Supplemental Prop Taxes - PY		(200.00)	
40404 · Timber Yield Tax		500.00	
Total 40000 · Tax Revenue		3,281,400.00	
42000 · Intergovernmental Revenues			
42111 · State- Other In-Lieu Tax		100.00	
42291 · State Homeowners Prop Tax Relf		3,000.00	
42627 · Other Gvt- Special Districts		(240,000.00)	
Total 42000 · Intergovernmental Revenues		(236,900.00)	
44000 · Revenue - Use of Money & Prop			
44002 · Interest on Pooled Cash		1,000.00	
44003 · Other Interest Earnings	39,648.06	25,000.00	158.59%
Total 44000 · Revenue - Use of Money & Prop	39,648.06	26,000.00	152.49%
45008 · NCPA Fees for Gov't Services			
46000 · Miscellaneous Revenues			
46001 · Government Revenue- Grant Reven			
46003 · OES Strike Team/Reimbursement		100.00	
46004 · ABH Reimbursements			
46006 · County Funded Firefighters			
46015 · Sales Tax		3,000,000.00	
46022 · Public Records Requests		50.00	
46023 · Sale of Fixed Assets	15,200.00		
46028 · Misc. Revenue	66.00		100.0%
46029 · Donations/Contrib/Reimbursement			
Total 46000 · Miscellaneous Revenues	15,266.00	3,000,150.00	0.51%
47000 · Grant & Contract Reimbursements			
47002 · Administrative Reimbursement			
Total 47000 · Grant & Contract Reimbursements			
Total Income	54,914.06	6,070,650.00	0.91%
Gross Net	54,914.06	6,070,650.00	0.91%
Expense			
50000 · Salaries and Employee Benefits			

Northern Sonoma County Fire Protection District

Profit & Loss Budget vs. Actual: Fire Division

July 2026 through June 2027

FIRE DIVISION - AUGUST 2026	Jul '26 - Aug '26	Budget	% of Budget
50701 · Permanent Employees	47,968.97	290,000.00	16.54%
50702 · Stipend/Extra Help	525.00	24,300.00	2.16%
50703 · Overtime	520.87		100.0%
50704 · FLSA Overtime	347.25	1,377.00	25.22%
50705 · Strike Team Overtime			
50706 · Uniform Allowance	432.75	750.00	57.7%
50708 · Contract Employees	609,274.30	2,500,000.00	24.37%
50709 · Temporary Help/Seasonals	26,113.20	68,000.00	38.4%
50712 · Fire Prevention	5,511.94	84,100.00	6.55%
50753 · FICA	5,326.38	29,395.00	18.12%
50754 · 457 Retirement Contributions	3,920.08	28,665.00	13.68%
50756 · Medicare	1,245.70	6,862.00	18.15%
50801 · Health Ins		25,200.00	
50806 · Unemployment	788.28	17,983.00	4.38%
50808 · Worker's Comp	127,319.00	50,000.00	254.64%
Total 50000 · Salaries and Employee Benefits	829,293.72	3,126,632.00	26.52%
51000 · Services			
51021 · Phone Costs	1,797.59	11,000.00	16.34%
51032 · Janitorial Services	1,664.54	7,000.00	23.78%
51041 · Liability Insurance	82,615.00	80,000.00	103.27%
51060 · Vehicle Maintenance, Outfitting	1,105.34	60,000.00	1.84%
51061 · SCBA Maintenance		2,000.00	
51062 · Field Equip Maint.	622.09	8,300.00	7.5%
51063 · Office Equip Maint/Repair	3,442.21	24,000.00	14.34%
51071 · Maintenance - Bldg & Improve	1,349.20	22,000.00	6.13%
51202 · Election Services		25,000.00	
51205 · IBS Payroll Costs	829.70	5,000.00	16.59%
51206 · Accounting/Audit Services		8,750.00	
51211 · Legal Services	3,465.00	20,000.00	17.33%
51221 · Medical/Laboratory Services		390.00	
51225 · Training Services	170.00	10,000.00	1.7%
51235 · Dispatch Services	2,427.25	6,935.00	35.0%
51241 · Outside Printing and Binding	391.38	13,000.00	3.01%
51242 · Bank Charges	10.00	100.00	10.0%
51244 · Permits/Licenses/Fees		50.00	
51249 · Other Professional Services	108,050.22	950,000.00	11.37%
51250 · Planning/Mapping/Inspections	196.22	1,500.00	13.08%
51301 · Publications and Legal Notices		2,000.00	
51401 · Rents & Leases - Equipment	2,545.00	10,000.00	25.45%
51602 · Business Tavel/Mileage	2,241.61	10,000.00	22.42%
51902 · Telecommunications Usage		5,000.00	
51916 · County Service Chgs	640.00	8,000.00	8.0%

Northern Sonoma County Fire Protection District
Profit & Loss Budget vs. Actual: Fire Division
July 2026 through June 2027

FIRE DIVISION - AUGUST 2026	Jul '26 - Aug '26	Budget	% of Budget
Total 51000 · Services	213,562.35	1,290,025.00	16.56%
52000 · Supplies			
52021 · Safety Clothing, PPE	397.93	38,000.00	1.05%
52022 · Clothing/Boot Expense		1,000.00	
52031 · Food & Beverages	169.07	2,000.00	8.45%
52041 · Household Supplies	355.47	6,600.00	5.39%
52061 · Fuel/Gas/Oil	5,720.91	30,000.00	19.07%
52081 · Medical/Laboratory Supplies	247.56	6,500.00	3.81%
52091 · Memberships/Certifications		6,000.00	
52111 · Office Supplies	142.35	2,000.00	7.12%
52115 · Books/Media/Subscriptions		4,000.00	
52117 · Mail and Postage Supplies	67.50	1,500.00	4.5%
52141 · Minor Equipment/Small Tools	1,183.95	5,000.00	23.68%
52142 · Computer Equipment/Accessories		12,000.00	
52144 · Communication Equipment	668.55	6,000.00	11.14%
52191 · Utilities	846.53	8,000.00	10.58%
52193 · Utilities- Electric	2,279.77	11,000.00	20.73%
Total 52000 · Supplies	12,079.59	139,600.00	8.65%
54000 · Capital Expenditures			
54305 · Capital Assets- Machinery/Equip		5,000.00	
54331 · Capital Assets- Mobile Equip		700,000.00	
Total 54000 · Capital Expenditures		705,000.00	
85000 · Capital Asset /Contingency Rsv			
85002 · Transfer to App Replacement Rsv		209,393.00	
85005 · Transfer to LT Build Reserves		600,000.00	
Total 85000 · Capital Asset /Contingency Rsv		809,393.00	
Total Expense	1,054,935.66	6,070,650.00	17.38%
Fund Balance	(1,000,021.60)		100.0%

VEG. MANAGEMENT DIVISION - AUG 26		Jul '26 - Aug '26	Budget	% of Budget
Income				
40000 · Tax Revenue				
40003 · Direct Charges - CY			47,850.00	
Total 40000 · Tax Revenue			47,850.00	
46000 · Miscellaneous Revenues				
46001 · Government Revenue- Grant Reven				
46002 · Gov't Revenue- Fuel Reduction				
46015 · Sales Tax			3,000,000.00	
46021 · Fuel Reduction- Private				
Total 46000 · Miscellaneous Revenues			3,000,000.00	
49000 · Reserves				
49003 · Building/Capital Impr. Reserves			250,000.00	
Total 49000 · Reserves			250,000.00	
Total Income			3,297,850.00	
Gross Net			3,297,850.00	
Expense				
50000 · Salaries and Employee Benefits				
50701 · Permanent Employees	163,535.31	1,308,549.00		12.5%
50703 · Overtime		550.00		
50706 · Uniform Allowance	675.09	5,100.00		13.24%
50709 · Temporary Help/Seasonals	47,816.70	433,862.00		11.02%
50753 · FICA	13,496.90	119,598.00		11.29%
50754 · 457 Retirement Contributions	5,155.99	92,706.00		5.56%
50756 · Medicare	3,159.53	27,970.00		11.3%
50801 · Health Ins	16,056.67	428,400.00		3.75%
50806 · Unemployment	572.11	73,302.00		0.78%
50808 · Worker's Comp		56,303.00		
Total 50000 · Salaries and Employee Benefits	250,468.30	2,546,340.00		9.84%
51000 · Services				
51010 · Grant & Contract Admin Costs				
51021 · Phone Costs	303.45	8,000.00		3.79%
51060 · Vehicle Maintenance, Outfitting	2,786.95	40,000.00		6.97%
51062 · Field Equip Maint.	5,121.73	25,000.00		20.49%
51071 · Maintenance - Bldg & Improve		2,500.00		
51211 · Legal Services		30,000.00		
51221 · Medical/Laboratory Services		400.00		
51225 · Training Services		1,000.00		
51241 · Outside Printing and Binding		5,500.00		
51242 · Bank Charges		10.00		
51244 · Permits/Licenses/Fees	52.50	6,000.00		0.88%
51249 · Other Professional Services	2,232.82	385,000.00		0.58%
51250 · Planning/Mapping/Inspections	392.43			

51301 · Publications and Legal Notices		1,000.00	
51401 · Rents & Leases - Equipment	2,613.86	20,000.00	13.07%
Total 51000 · Services	13,503.74	524,410.00	2.58%
52000 · Supplies			
52021 · Safety Clothing, PPE	1,939.73	5,000.00	38.8%
52022 · Clothing/Boot Expense		5,000.00	
52031 · Food & Beverages		500.00	
52041 · Household Supplies	152.69	2,000.00	7.64%
52061 · Fuel/Gas/Oil	8,861.76	20,000.00	44.31%
52081 · Medical/Laboratory Supplies	690.32	2,000.00	34.52%
52091 · Memberships/Certifications		500.00	
52111 · Office Supplies	302.93	500.00	60.59%
52115 · Books/Media/Subscriptions		100.00	
52117 · Mail and Postage Supplies		100.00	
52141 · Minor Equipment/Small Tools	603.78	42,500.00	1.42%
52142 · Computer Equipment/Accessories	2,312.23	1,000.00	231.22%
52143 · Computer Software/Licensing		5,000.00	
52144 · Communication Equipment	131.68		
52191 · Utilities	74.77	900.00	8.31%
52193 · Utilities- Electric	298.95	2,000.00	14.95%
Total 52000 · Supplies	15,368.84	87,100.00	17.65%
54000 · Capital Expenditures			
54305 · Capital Assets- Machinery/Equip	114,379.65		100.0%
54331 · Capital Assets- Mobile Equip	45,960.97	140,000.00	32.83%
Total 54000 · Capital Expenditures	160,340.62	140,000.00	114.53%
85000 · Capital Asset /Contingency Rsv			
85015 · Transfer to Measure H Reserves			
Total 85000 · Capital Asset /Contingency Rsv			
Total Expense	439,681.50	3,297,850.00	13.33%
Fund Balance	(439,681.50)		100.0%

Northern Sonoma County Fire Protection District

Check Detail

August 2026

Num	Name	Memo	Account	Paid Amount
ACH	P Fleet	B382959	52061 · Fuel/Gas/Oil	-1,515.65
				-1,515.65
ACH	Recology Sonoma Marin	284:07/01/2026-07/31/2026	52191 · Utilities	-128.19
		067:07/01/2026-07/31/2026	52191 · Utilities	-74.77
				-202.96
ACH	P Fleet	B387211	52061 · Fuel/Gas/Oil	-1,520.75
				-1,520.75
ACH	P Fleet	B390470	52061 · Fuel/Gas/Oil	-635.10
				-635.10
4020	Bell's Ambulance Service	136310	51249 · Other Professional Services	-33,000.00
				-33,000.00
4021	California PPE Recon Inc	3667	51062 · Field Equip Maint.	-622.09
				-622.09
4022	Civic Plus LLC	382070	51063 · Office Equip Maint/Repair	-426.00
				-426.00
4023	Garrett Hardware & Plumbing, Inc.	Statement Date:07/31/2026	52141 · Minor Equipment/Small Tools	-335.27
				-335.27
4024	Grapevine Communications	29928	52142 · Computer Equipment/Accessories	-2,225.75
				-2,225.75
4025	Jacobszoon and Associates, Inc.	9881	51249 · Other Professional Services	-570.00
				-570.00

Northern Sonoma County Fire Protection District

Check Detail

August 2026

4026	Nick Barbieri Trucking, LLC	1300457	52061 · Fuel/Gas/Oil	-2,187.58
				-2,187.58
4027	SRS Private Investigations	2026-130,2026-131	51249 · Other Professional Services	-600.00
				-600.00
4028	Toshiba Finanical Services	587492091	51401 · Rents & Leases - Equipment	-325.64
				-325.64
4029	Alexander Valley Association	2026-2027 AV Property Tax: Reimbursement	51401 · Rents & Leases - Equipment	-1,925.20
				-1,925.20
4030	AT&T	08102026	51021 · Phone Costs	-801.99
				-801.99
4031	FRMS	117-09/01/2026-09/30/2026	50801 · Health Ins	-633.57
				-633.57
4032	Grapevine Communications	29951,29952,29953	51063 · Office Equip Maint/Repair	-1,012.77
				-1,012.77
4033	REDCOM	Q1 26/27	51235 · Dispatch Services	-2,427.25
				-2,427.25
4034	U.S. Bank	Statement Date 08/06/2026	100066 · US Bank CC	-9,065.09
				-9,065.09
4035	Cal-Line Equipment	04032928:Bandit 2026 18XP Chipper	54305 · Capital Assets- Machinery/Equip	-114,379.65
				-114,379.65
4036	Cloverdale Auto Parts	753885,754109,754506	51060 · Vehicle Maintenance, Outfitting	-577.57
				-577.57

Northern Sonoma County Fire Protection District
Check Detail
August 2026

4037	Culligan Quench USA, Inc	113515753	51401 · Rents & Leases - Equipment	<u>-144.21</u> -144.21
4038	Healdsburg Signs, Inc.	260805, 260806	51241 · Outside Printing and Binding	<u>-277.90</u> -277.90
4039	Power Business Technology	299503	52111 · Office Supplies	<u>-15.95</u> -15.95
4040	RDO Equipment Co.	P6047474	51062 · Field Equip Maint.	<u>-146.14</u> -146.14
4041	Anneke M Turbeville	Reimbursement: Government Jobs	51249 · Other Professional Services	<u>-199.00</u> -199.00
4042	Cal-Line Equipment	04033121,04033084	51062 · Field Equip Maint.	<u>-2,263.01</u> -2,263.01
4043	PG&E	07/14/2026-08/12/2026	52193 · Utilities- Electric	<u>-2,015.53</u> -2,015.53
4044	Livermore Auto Group, Inc	105107: 2026 Ram 2500	54331 · Capital Assets- Mobile Equip	<u>-45,960.97</u> -45,960.97
4045	Nick Barbieri Trucking, LLC	1304682	52061 · Fuel/Gas/Oil	<u>-1,741.90</u> -1,741.90

DIRECTORS SIGNATURES

TOTAL: (227,754.49)

Northern Sonoma County Fire Protection District
Check Detail
August 2026

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Northern Sonoma County Fire Protection District

CHIEF'S REPORT

September 17, 2026

For Previous Month

SIGNIFICANT INCIDENTS

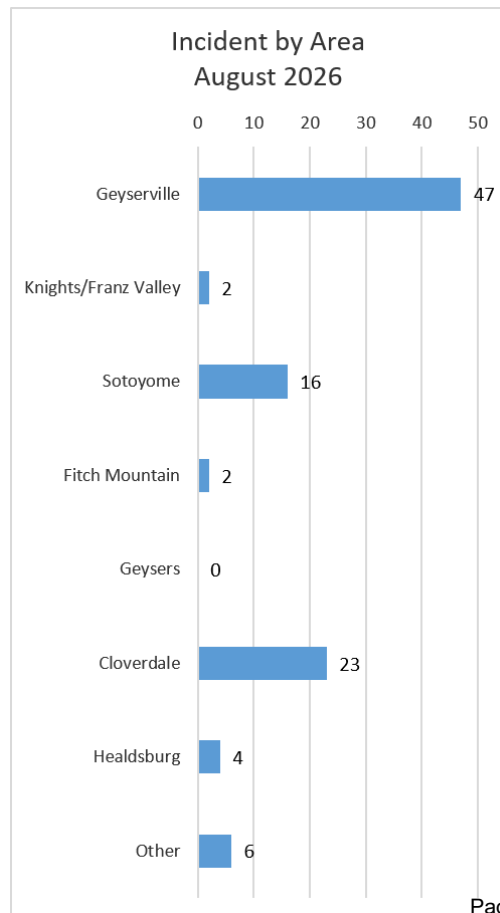
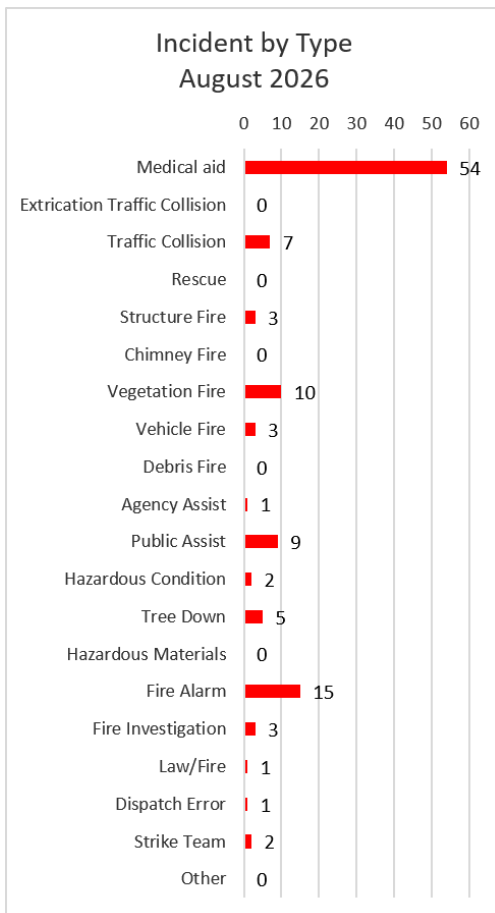
- August 2: Trailer fire with burn victim on Chateau Real
- August 31: Vehicle fire with spread to vegetation on Highway 101

COMMUNITY MEETINGS/OUTREACH

- August 4: Electronic Newsletter
- August 15: Geyserville West and Dry Creek Valley COPE Community Preparedness Event
- August 18: Electronic Newsletter
- August 22: Southern Alexander Valley Regional COPE Community Preparedness Event

FIRE OPERATIONS

- Stike team assignments to Mendocino County Felix Fire, Calaveras County Gann Fire, and Monterey County Timber Fire
- 116 incidents
 - 51 cancelled
 - 40 Code 2 (no lights and siren)
 - 16 incidents in Sotoyome Area
 - Northern Sonoma County Fire Protection District responded to 6
 - City of Healdsburg responded to 8
 - 22 of 23 incidents in Cloverdale were ALS QRV only



FIRE PREVENTION

- Defensible space inspections ongoing

VEGETATION MANAGEMENT

- Fuels Crew worked on the following projects:
 - Stewarts Point – Skaggs Spring Road (Measure H Funded)
 - Sonoma Mountain Road (Measure H Funded)
 - Fountain Grove (Measure H Funded)
 - River Road, Geyserville (Measure H Funded)

ADMINISTRATION

- On going project:
 - Watershed Management Plan for the Lake Sonoma and Gualala River watersheds, partnering with Ag Innovations who received a Bureau of Reclamation Cooperative grant