



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

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## MINUTES OF THE BOARD OF DIRECTORS' MEETING

DECEMBER 17, 2020 AT 7:0 PM

This meeting was held via teleconference, pursuant to the Governor of California's Executive Order N-29-20 dated March 17, 2020.

### 1. OPENING GREETING:

- a. Meeting Called to Order by President Rob Stewart at 7:01 PM
- b. Pledge of Allegiance (deferred)
- c. Roll Call: Directors Rob Stewart, Fred Peterson, Scott Newman, Tatsuo Okaya and Paul Bernier were participating, along with Fire Chief Marshall Turbeville and Administrative Manager Anneke Turbeville.
- d. Approval of the Agenda: Fred Peterson asked to add "Proposed benefit tax for northeast Geyserville" under New Business. **A motion was made and seconded (Newman/Bernier) to approve the agenda with that addition. All ayes.**

2. **OATHS OF OFFICE:** Fred Peterson, Scott Newman and Paul Bernier delivered the oaths of office.

3. **PUBLIC DISCUSSION:** There was no public discussion.

4. **MINUTES:** Scott Newman noted that in the second to last paragraph of the Knights Valley update, "Association" should read Knights Valley Volunteer Fire Company board. Firefighters do not have access to the Spencer Lane firehouse so that sentence from the minutes should be eliminated. **A motion was made and seconded (Newman/Peterson) to approve the November 19, 2020 meeting minutes with those two changes. All ayes.**

5. **FINANCIAL REPORT:** Tatsuo Okaya reviewed the financial report. Scott Newman asked for a different spreadsheet for the budget. A typo on account 40101 was found and it was noted that property taxes were received today.

6. **CONSENT CALENDAR:** **A motion was made and seconded (Peterson/Newman) to pay the bills. All ayes.**

7. **CHIEF'S REPORT:** Chief Marshall Turbeville is working on the local hazard mitigation plan. Lexipol is in progress. This is the slow time of year unless there is a significant storm. We are currently repairing apparatus; 6173 and 6192 are out of service. There have not been any COVID cases within the department and vaccinations should begin as early as next week. This district has not been dispatched to as many COVID cases as other departments. The district newsletter will be ready close to Christmas. The newsletter includes a donation letter which is the annual fundraising drive for the GVFA.

8. **PRESIDENT'S REPORT:** Rob Stewart thanked all the Zoom participants.

**9. GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION REPORT:** No report.

**10. GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** The GVFA has begun receiving donations, even though the letter has not gone out yet. The UTV has arrived. The Kincade documentary should be ready in January.

**11. CORRESPONDENCE:** None.

**12. OLD BUSINESS:**

- a. Consolidation and Annexation: Fred Peterson has been in contact with Mark Bramfitt who is working on the MSR. The SOI expansion should be part of February meeting.
- b. Alexander Valley Fire Station: A request of \$400,000 was made to fund the engineering design and study. There will be an EOC in each supervisor's district; the Alexander Valley Hall may be the EOC for this area. Chief Turbeville noted that the Geyserville MAC does not include Dry Creek or Knights Valleys.
- c. 457 Administration Fees: A motion was made and seconded (Peterson/Bernier) to no longer pay the 457 management fees for participants. All ayes.
- d. Fuel Reduction Fee Schedule: Chief Turbeville reported that he is moving closer to putting together a fuel reduction fee schedule. It will have similar language as the OES salary survey. This will be discussed further in the January meeting.
- e. Social Media Policy: Michael Pigoni has made progress, but this will be tabled until Lexipol is accessed. Lexipol is the industry standard for policies. Cloverdale and Northern Sonoma County will be forming a group and merging policies.
- f. Conflict of Interest Resolution: A motion was made and seconded (Peterson/Tatsuo) to approve Resolution 20/21- 1217-01 adopting a Conflict of Interest code. Roll Call Vote: Bernier-aye; Peterson- aye; Okaya-aye; Newman-aye; Stewart-aye. All ayes. Motion passed.
- g. Community Wildfire Protection Plan discussion: Chief Turbeville wants to take this off the agenda. The Knights/Franz Valley CWPP is being funded by the GVFA. It will be written by the same person doing the county wide CWPP. The goal is to have shovel-ready projects lined up when funding becomes available. Chief Turbeville noted that grant funding has dried up so other funding will be needed.
- h. Knights Valley Update: Scott Newman noted that the Knights Valley 501c3 is not participating in the fundraiser for the CWPP and water tender. Newman noted that there is some confusion in the community about the funds of the 501c3 and the District. Tax money comes to the District, which is responsible for all fire protection services in the District. There is hope that improvements can be made to the Spencer Lane firehouse and we can come to an agreement to utilize the facility.
- i. Review of December strategic planning meeting: There is no report ready yet. The next strategic planning meeting will be January 27, sometime before 7 pm.

**13. NEW BUSINESS:**

- a. Proposed Benefit Tax for Northeast Geyserville: Larry Heiges outlined the affected area using a map. Walter Keiser and Larry Heiges have been in contact with Bill Ross and are working out the schedule and details. The hearing will be sometime before late February. Jan Connors explained that NE COPE members have received emails about the tax. They have learned which areas want to be included in the tax area and about 70% say yes.

**14. GOOD OF THE ORDER:** None.



15. **ADJOURNMENT OF THE MEETING:** Discussion and schedule of the next regular meeting to be held on January 21, 2020 at 7:00 P.M. **A motion was made and seconded (Peterson/Newman) to adjourn the meeting at 8:33 PM. All ayes.**

Minutes approved as written- Motion/Second:

Rob Stewary/Tatsuo Okaya

Clerk of the Board: Annika Seibert

Date: 01/21/2021

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