



## Northern Sonoma County Fire Protection District Regular Board of Directors' Meeting Agenda

Thursday, July 17, 2025 at 6 PM

Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

The agenda and all supporting documents are available for public review at 20975 Geyserville Avenue, Geyserville, CA 95441, 72 hours in advance of each regularly scheduled meeting. Materials related to any items on this agenda submitted to the Board after distribution of the agenda, and not otherwise exempt from disclosure, will be made available for public review during normal business hours.

Assistance for Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Clerk of the Board at 707-857-4373 so the necessary arrangements can be made.

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

President Stewart

Treasurer Abercrombie

Director Newman

Vice President Heiges

Secretary Peterson

### APPROVAL OR AMENDMENT OF THE AGENDA

### PUBLIC DISCUSSION

The public is welcomed and encouraged to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or the need to take action arose after the posting of the agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

### OLD BUSINESS

This time is set aside for continued discussion and possible action on any issue held over from the last meeting.

1. Draft Long Term Facility Plan

- The Board will bring up questions and concerns for discussion regarding the June 19<sup>th</sup> Long Term Facility Plan presentation. **(No action)**

### NEW BUSINESS

Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.

1. Election of Independent Special District Alternate Member. **(Optional Action Item)**

- The Board may choose to return a ballot to Sonoma LAFCO for a Special District Alternate Member. Ballot is due August 15, 2025.

### **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and to be considered separately. **(Action Item)**

1. Minutes: Amend and approve the June 19, 2025 Regular Meeting Minutes.
2. Financial Report: Past month's income and expenditures.
3. Chief's Report: Review of Chief's written report.
4. Check Detail: Approval of June checks issued.

### **CORRESPONDENCE**

This time is set aside to report on all written or electronic correspondence addressed to the Board.

### **GOOD OF THE ORDER**

This time is set aside for announcements of any events that may be of interest to Board Members or personnel.

### **ADJOURNMENT**

Next regular meeting to be held on August 21, 2025 at 6 PM.

## SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404  
(707) 565-2577 FAX (707) 565-3778  
www.sonomalafco.org

Date: June 9<sup>th</sup>, 2025  
To: All Independent Special Districts  
Subject: Election of Independent Special District Alternate Member

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Attached please find the materials associated with an election to fill the position of Independent Special District Alternate Member to Sonoma LAFCO for the remainder of the term ending May 2028. As a result of an earlier notification by Sonoma LAFCO to independent special districts, two nominations were submitted by the May 24, 2025, deadline.

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of all applications received by the established deadline, a ballot and certification form, and voting instructions. In addition to these documents, I have included a stamped envelope for you to use to return the certified ballot.

All ballots should be returned to the LAFCO office by August 15, 2025. Ballots received by the deadline will be counted and the results announced within seven days.

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, I urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the August 15<sup>th</sup>, 2025, deadline.

If you have any questions or need additional information, please contact me at 707-565-2855.

Sincerely,

Kasandra Bowen  
Clerk to the Commission

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## BALLOT

Special District Alternate Member Term of Office Ending May 2028

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1. Vote for only one candidate for Special District Alternate Member.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, Po Box 1428, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to [Kasandra.bowen@sonoma-county.org](mailto:Kasandra.bowen@sonoma-county.org), to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Wednesday, August 15th, 2025**

### VOTE

Joseph Conway, Bodega Bay PUD \_\_\_\_\_

William Norton, Sonoma Valley Fire District \_\_\_\_\_

### CERTIFICATION

I certify, under penalty of perjury, that I, \_\_\_\_\_  
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of \_\_\_\_\_,  
(Print Name of Special District)

or her or his designated alternate, and I am authorized by my district to cast the district's vote for Special District Alternate Member to the Local Agency Formation Commission in this election.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

# SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403  
(707) 565-2577 FAX (707) 565-3778  
www.sonomalafco.org

## APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

This application has been designed to provide pertinent information about each candidate applying for the position of the Alternate Special District Representative to LAFCO. Please read the application carefully and type your responses or print in ink. Additional pages may be included as necessary. An electronic version is available online at [www.sonomalafco.org](http://www.sonomalafco.org)

Note: *Candidates* for this position may be board members from any independent special district.

Date Submitted: 5/15/25

Name: BILL NORTON

Address: 890 VERANO AVE.

Phone(s): (707) 304-2170

Email: NORTONBLN@COMCAST.NET

Name of District You Represent: SONOMA VALLEY FIRE DISTRICT

Date of Most Current Election/Appointment: 7/1/2024

Date Term Expires: 7/1/2028

Total years with District: 20

Total Years Associated with Government/ Community Service: 40 YEARS

List any other agencies/special Districts you have been or are currently involved with:

SONOMA COUNTY FIRE DISTRICTS ASSN

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List Community Service Activities including Names of Organizations and Dates of Service:

U.S. NAVY 1961-1965 USCGR. 6 YEARS

JACK LONDON PARK VOLUNTEERS - PRESIDENT

SCFDA - PAST PRESIDENT

CHALLENGE SONOMA ADVENTURE ROPE COURSE - INSTRUCTOR &

SAFETY OFFICER

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



~~SONOMA~~ **Valley of the Moon Board of Directors**

**Bill Norton**

**~~VOM~~ President**

I have been a member of the Board of Directors of the Valley of the Moon Fire Protection District since 2003 and a resident of the District for 25 years. I am a retired Lieutenant of the San Francisco Fire Department after 30 years' experience. I have a BA magna cum laude in Geography from Sonoma State University and was a substitute teacher in the Sonoma Valley Unified School District and a past Sonoma Ropes Course leader.

I assisted the City of Sonoma and the Valley of Moon Fire District Chiefs and Captains in the development of Sonoma Valley Fire & Rescue Authority's "Standards of Response Coverage" a business plan for our combined fire departments. I developed a SVFRA, GIS computer-based Standards of Coverage senior project at Sonoma State University, including a model providing the optimum locations for Station 2. I have been a California certified Fire Training Officer, Fire Safety Director, EMT and Urban Search and Rescue member. Further qualifications include CPR Instructor, lifeguard, advanced open water diver and USCG Search and Rescue Crewman and Boat Engineer.

I have organized and participated in various multiple-agency disaster drills in the San Francisco Bay Area. I keep current with fire district business by attending our monthly VOM Fire District meetings, Sonoma County Fire District Association bi-monthly meetings and annual conferences. I have the highest respect for the dedication and professionalism of our department members: officers, engineers, firefighters and paramedics.

# SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

No

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

SEE ATTACHED

From your perspective, explain the purpose of LAFCO:

SEE ATTACHED

**Please explain why you want to serve on the local  
Sonoma Local Agency Formation Commission:**

I have lived in Sonoma County for 38 years and love all the county has to offer. I would like to participate in the keeping the county the wonderful place it is to live and thrive for year to come. I have had a part in Bodega Bay Fire Protection District consolidation into Sonoma County Fire District. It was a big step for the residents and visitors to Bodega Bay and one that has been a win win for all concerned. I can bear witness to the good work of consolidation the LAFCO endorsement achieved finally coming to fruition 2022.

## **Resume:**

Having grown up in the San Francisco Bay Area and moving to Sonoma County in 1987 I have become attached to the spender the county has to offer. After attending schools on the Peninsula and graduating from California Maritime Academy in Vallejo I went to sea for 38 years sailing as chief engineer for Matson Navigation Company for last 25 of those years. Retiring in 2006 I have spent many hours cycling the rural road of Sonoma County. The intervening years has given the opportunity to give back to the community participating in the Bodega Bay PUD, Bodega Bay Fire Protection District, several years with Mentor Me Petaluma plus church board and St. Teresa Bodega Restoration Committee. Those days spent viewing the grandeur of the county surely has given me a deep appreciation for the redwood forests, ocean vistas, pastures and wildlife not to mention our little towns and big cities. I hope to participate in whatever small way I can in keeping Sonoma County the special place it is.

Thank you for reviewing my application.

Joseph Conway

A handwritten signature in blue ink that reads "Joe Conway". The signature is written in a cursive, flowing style.



**Northern Sonoma County Fire Protection District  
Minutes of the Regular Board of Directors' Meeting**

Thursday, June 19, 2025 at 6 PM

Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

**CALL TO ORDER**

The meeting was called to order by President Stewart at 6:00 PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Directors Rob Stewart, Pat Abercrombie, Larry Heiges, and Fred Peterson were present.

Director Scott Newman was absent.

Fire Chief Marshall Turbeville, Clerk Anneke Turbeville, and Treasurer Michael Pigoni were present.

**APPROVAL OR AMENDMENT OF THE AGENDA**

**A motion was made and seconded (Peterson/Abercrombie) to approve the agenda as written. All ayes.**

**PUBLIC DISCUSSION**

There was no public discussion.

**OLD BUSINESS**

1. Cloverdale/Northern Sonoma County Fire JPA
  - a. Director Heiges reported that the JPA Oversight Committee reviewed an updated draft of the JPA and will finalize the draft at the next committee meeting.
2. Retirement Advisory Committee
  - a. Clerk Turbeville reported that Phase I of the new agency contracting process for CalPERS is underway. There will be nothing more to report until the completion of Phase I.

**NEW BUSINESS**

1. Martin Dreiling presented the draft Long Term Facility Plan and Walter Keiser discussed current and potential funding sources. **A motion was made and seconded (Peterson/Heiges) to adopt the action items (below) related to this topic listed on the agenda. All ayes.**
  - a. Acknowledge review and general acceptance of the Draft Long Term Facility Plan.

- b. Approve continued work on that plan by the District and Consultants with a continued focus on the Resource Development components. Such work will continue as Task 1 of the present agreement (dated 7/25/24).
    - c. Seek a proposal from DTA to initiate Task 2 of the present agreement dated 7/25/24. The proposal will be evaluated at a subsequent Board meeting and will address the efforts identified in the Facility Plan.
  2. Fiscal Year 2025/2026 Preliminary Budget
    - b. **A motion was made and seconded (Peterson/Heiges) to adopt the 2025/2026 Preliminary Budget. All ayes.**
    - c. **A motion was made and seconded (Peterson/Abercrombie) to set September 18, 2025 as the date for the FY 2025/2026 final budget hearing and adoption. All ayes.**
  3. Fiscal Year 2025/2026 Finance Committee Meetings
    - a. **A motion was made and seconded (Peterson/Heiges) to set the Finance Committee meeting dates as August 21, 2025, December 18, 2025, March 19, 2026 and June 18, 2026. All ayes.**
  4. Portal to Portal Strike Team Resolution
    - a. **A motion was made and seconded (Peterson/Heiges) to adopt Resolution 2024/2025-0619-01, Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District, Sonoma County, State of California Identifying the Terms and Conditions for Fire Department Response away from their Official Duty Station and Assigned to an Emergency Incident, with direction to staff to make the appropriate corrections. All ayes.**
  5. Policies
    - a. The following new and amended policies were presented:
      - *Policy Committee Staff Report*
      - *Committees of the Board policy*
      - *Fire Chief Evaluation policy*
      - *Ethics Training policy*
      - *Brown Act Compliance policy*
      - *Cancer Prevention policy*
      - *Recruitment and Selection policy*
  6. Fee Schedule
    - a. The Board asked staff questions about the draft fee schedule. Clerk Turbeville clarified that “actual rate” includes benefits. She will include the CA State Transportation Agency Labor Surcharge and Equipment Rental Rates with the fee schedule for reference.

## **CONSENT CALENDAR**

Director Peterson asked to pull the Chief's Report from the consent calendar for discussion. **A motion was made and seconded (Peterson/Heiges) to approve the matters listed under the Consent Calendar. All ayes.**

1. May 15, 2025 Regular Meeting Minutes
2. Financial Report
3. Chief's Report: Chief Turbeville went over his written Chief's Report. Director Heiges thanked the firefighters for their quick response to the fire caused by a mower with steel blades. Margie Hanselman said that COPE will send out mowing guidelines on May 1<sup>st</sup> of next year.
4. Other Staff Reports (None)
5. May Checks
6. Policies and Procedures: Family Support Liaison Policy
7. Informational Items (None)

## **CORRESPONDENCE**

None.

## **GOOD OF THE ORDER**

Director Peterson thanked staff for the newsletters. Director Abercrombie noted the recent historical prescribed burn on Fitch Mountain.

Director Stewart, Chief Turbeville, and Clerk Turbeville will not be at the next Board meeting. Director Heiges will lead the meeting and Director Peterson will take notes for the minutes.

## **ADJOURNMENT**

**A motion was made and seconded (Stewart/Peterson) to adjourn the meeting at 8:17 PM.**

Respectfully submitted,

*Anneke Turbeville*

Anneke Turbeville, Clerk of the Board

Date Approved by the Board:



Northern Sonoma County Fire Protection District  
Financial Summary Staff Report  
July 17, 2025 Board Meeting

**Highlights**

- The fiscal year ended June 30<sup>th</sup>, but there will continue to be movement in the books between the two fiscal years for another couple months as we pay off FY 24/25 invoices and receive FY 24/25 revenue.
- Cloverdale has not yet billed us for May and June (two large outstanding FY 24/25 invoices).
- The final FY 24/25 property tax payment will arrive mid to late July.
- Staff are preparing the direct levy for Special Tax Zone 1.
- CAL FIRE VFA grant payment for PPE arrived (\$12,330).
- COPE payment for Westside Community Roadside Clearance arrived (\$46,672.80).

**Budget**

- Staff will begin preparing the final budget in August.
- The Finance Committee will meet before the August regular board meeting.
- The final budget public hearing will be held on September 18, 2025 prior to the regular board meeting.

**FISCAL YEAR 2024/2025 FINANCIALS SUMMARY  
JUNE 30 2025 YTD**

**Summit State Bank Enterprise Checking Account Monthly Summary**

\$	250,000.00	Beginning Month Balance
\$	1,510,550.97	Monthly Revenue
\$	(254,225.34)	Monthly Expenditures
\$	(102,000.00)	Withdrawal (Transfer to Payroll)
\$	(1,454,623.99)	Withdrawal (Transfer to ICS)
\$	-	Withdrawal (Transfer to CD)
\$	300,298.36	Deposit (Transfer from ICS)
\$	-	Deposit (Transfer from CD)
\$	<b>250,000.00</b>	<b>Balance for Period Ending June 30, 2025</b>

**Summit State Bank June Deposits**

\$	1,075.95	State of CA: 23-024
\$	1,447,822.38	County of Sonoma: 2nd Disbursement (Q3)
\$	2,649.84	State of CA: CAL OES Reimbursement
\$	12,330.00	State of CA: VFA Grant Reimbursement
\$	46,672.80	COPE: 24-002
\$	<b>1,510,550.97</b>	<b>Total Deposits</b>

**Summit State Bank Business Checking Account Monthly Summary (PAYROLL)**

\$	60,100.00	Beginning Month Balance
\$	(102,499.43)	Withdrawal- Payroll
\$	102,000.00	Deposit (Transfer from Summit Enterprise)
\$	<b>59,600.57</b>	<b>Balance for Period Ending June 30, 2025</b>

**Summit State Bank Enterprise Checking Account Year to Date SUMMARY**

\$	250,000.00	Beginning Year Balance
\$	8,160,856.42	YTD Revenue
\$	(4,265,061.30)	YTD Expenditures
\$	(1,548,015.04)	Withdrawal (Transfer Payroll)
\$	(7,803,756.27)	Withdrawal (Transfer ICS)
\$	-	Withdrawal (Transfer to CD)
\$	5,455,976.19	Deposit (Transfer from ICS)
\$	-	Deposit (Transfer from CD)
\$	<b>250,000.00</b>	<b>Balance for Period Ending June 30, 2025</b>

**Encumbered Funds**

\$	487,000.00	Grant Reserves for Fuel Reductiion
\$	781,960.00	Vehicle Replacement Payments
\$	<b>1,268,960.00</b>	<b>Total Encumbered Funds</b>

**Reserved Funds**

\$0.00	Vehicle Repalcement
\$0.00	Capital Equipement Replacement
\$0.00	New Station (Measure H Funds)
\$0.00	Measure H General Fund
\$0.00	Measure H Vegetation Funds

**Summit State Bank ICS Account Monthly Summary**

\$	3,494,366.27	Beginning Month Balance
\$	(300,827.34)	Withdrawal (Transfer to Checking)
\$	1,454,623.99	Deposit (Transfer from Checking)
\$	<b>4,648,162.92</b>	<b>Balance for Period Ending June 30, 2025</b>

**Summit State Bank CDRS Account Summary Maturity Date 07/17/25**

\$	589,838.27	Beginning Balance
\$	598,247.77	Last Month Balance
\$	-	Transfer Out of CD
\$	2,121.04	Interest
\$	<b>600,368.81</b>	<b>Balance for Period Ending June 30, 2025</b>

**Combined Balance**

\$	<b>5,558,132.30</b>	<b>Balance for Period Ending June 30, 2025</b>
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2024-2025 June 30 YTD General Fund

<u>General Fund Revenue</u>	<u>Actual 24/25</u>	<u>Final Budget</u>	<u>Amended Budget</u>	<u>Under Budget</u>	<u>% Budget</u>
40002 Prop Tax - Current Year	\$ 2,971,553.52	\$ 3,110,488	\$ 3,110,488	\$138,934.48	95.53%
40003 Direct Charges - Current Year	\$ 111,748.67	\$ 160,320	\$ 160,320	\$48,571.33	69.70%
40012 SB2557 Prop Tax - Admin Fee	\$ (33,431.00)	\$ (32,160)	\$ (32,160)	\$1,271.00	103.95%
40101 Prop Tax - Current Unsecured	\$ 85,579.57	\$ 92,645	\$ 92,645	\$7,065.43	92.37%
40111 Prop Tax - Supplemental	\$ 53,303.60	\$ 65,831	\$ 65,831	\$12,527.40	80.97%
40201 Prop Tax - Previous FY	\$ (225.83)	\$ (800)	\$ (800)	-\$574.17	28.23%
40202 Direct Charges- Prior Year	\$ 571.00	\$ 1,000	\$ 1,000	\$429.00	57.10%
40211 Prop Tax - Prev FY (Unsecured)	\$ 938.54	\$ 1,000	\$ 1,000	\$61.46	93.85%
40221 Prop Tax - Prev FY (Secured)	\$ (6.40)	\$ (100)	\$ (100)	-\$93.60	6.40%
40404 Prop Tax - Timber Yield Tax	\$ 711.66	\$ 819	\$ 819	\$107.34	86.89%
42111 State - Other In-Lieu Tax	\$ 50.77	\$ 100	\$ 100	\$49.23	50.77%
42291 HOPTR- State	\$ 10,559.65	\$ 9,137	\$ 9,137	-\$1,422.65	115.57%
42627 IRP 61 Geysers Revenue	\$ (236,285.00)	\$ (251,774)	\$ (251,774)	-\$15,489.00	93.85%
44002 Interest - Pooled Cash from County	\$ 2,628.70	\$ 1,800	\$ 1,800	-\$828.70	146.04%
44003 Other Interest Earnings - CDRS	\$ 38,769.78	\$ 20,000	\$ 35,000	-\$3,769.78	110.77%
45008 CSFA 40/NSCFPD	\$ 30,713.00	\$ -	\$ -	-\$30,713.00	100.00%
46001 Government Revenue- Grant Rev	\$ 116,828.57	\$ -	\$ 116,000	-\$828.57	100.71%
46003 OES Strike Team/Incident Reimb	\$ 184,922.67	\$ 10,000	\$ 350,000	\$165,077.33	52.84%
46004 ABH Reimbursements	\$ 198,584.75	\$ 1,500	\$ 198,583	-\$1.75	100.00%
46007 Defensible Space Inspections	\$ 27,421.50	\$ 16,000	\$ 27,422	\$0.50	100.00%
46015 Measure H - Current Year	\$ 1,508,498.62	\$ 1,500,000	\$ 1,500,000	-\$8,498.62	100.57%
46022 Public Records Request Fees	\$ 45.00	\$ 100	\$ 100	\$55.00	45.00%
46023 Sale of Fixed Assests - Surplus	\$ 14,500.00	\$ 50,000	\$ 14,500	\$0.00	100.00%
46027 Workers Comp Reimbursement	\$ -	\$ 5,000	\$ -	\$0.00	100.00%
46028 Misc. Revenue, Other	\$ 9,101.67	\$ 153,330	\$ 10,000	\$898.33	91.02%
46029 Reimbursements	\$ 13,012.25	\$ 1,000	\$ 13,000	-\$12.25	100.09%
47001 Project Manager	\$ 1,928.56	\$ -	\$ 1,929	\$0.44	99.98%
47002 Administrative - Reimbursements	\$ 36,860.79	\$ -	\$ 25,500	-\$11,360.79	144.55%
49003 Transfer in from Reserves	\$ -	\$ 190,596	\$ -	\$0.00	100.00%
<b>General Fund Total Revenue</b>	<b>\$5,148,884.61</b>	<b>\$ 5,105,832</b>	<b>\$ 5,450,340</b>	<b>\$301,455.39</b>	<b>94.47%</b>

<u>General Fund Expenditures</u>	<u>Actual 24/25</u>	<u>Final Budget</u>	<u>Amended Budget</u>	<u>\$ Under Budget</u>	<u>% of Budget</u>
50701 Permanent Employees	\$ 242,216.63	\$ 265,000	\$ 265,000	\$22,783.37	91.40%
50702 Stipend/Extra Help	\$ 2,250.00	\$ 25,000	\$ 5,000	\$2,750.00	45.00%
50703 Overtime	\$ 26,780.89	\$ 25,000	\$ 25,000	-\$1,780.89	107.12%
50704 FLSA Overtime	\$ 6,875.92	\$ 6,000	\$ 6,000	-\$875.92	114.60%
50705 Overtime -Strike Team	\$ 47,465.00	\$ 1,000	\$ 47,465	\$0.00	100.00%
50706 Uniform Allowance	\$ 4,259.75	\$ 5,000	\$ 5,000	\$740.25	85.20%
50708 Contract Employees	\$ 1,360,905.48	\$ 2,000,000	\$ 2,000,000	\$639,094.52	68.05%
50709 Temporary Employees	\$ 268,561.23	\$ 220,000	\$ 250,000	-\$18,561.23	107.42%
50712 Fire Prevention	\$ 50,829.96	\$ 150,000	\$ 53,000	\$2,170.04	95.91%

2024-2025 June 30 YTD General Fund

50753	FICA Retirement	\$ 41,233.97	\$ 31,748	\$ 31,748	-\$9,485.97	129.88%
50754	457 Retirement Contributions	\$ 18,594.45	\$ 31,125	\$ 23,850	\$5,255.55	77.96%
50755	457 Plan Mgmt	\$ -	\$ 5,000	\$ 5,000	\$5,000.00	0.00%
50756	Medicare	\$ 9,643.46	\$ 9,933	\$ 9,933	\$289.54	97.09%
50801	Health Insurance	\$ 16,281.30	\$ 61,000	\$ 61,000	\$44,718.70	26.69%
50803	Dental Insurance	\$ 1,416.68	\$ 4,800	\$ 4,800	\$3,383.32	29.51%
50805	Vision Insurance	\$ 283.71	\$ 1,200	\$ 1,200	\$916.29	23.64%
50806	Unemployment Insurance	\$ 3,669.08	\$ 19,685	\$ 17,608	\$13,938.92	20.84%
50808	Workers Comp	\$ 103,714.00	\$ 100,000	\$ 104,000	\$286.00	99.73%
51010	Grant & Contract Admin Costs	\$ -	\$ 0	\$ 0	\$0.01	0.00%
51021	Phone Costs	\$ 9,147.89	\$ 9,744	\$ 9,744	\$596.11	93.88%
51032	Janitorial	\$ 7,307.00	\$ 8,000	\$ 8,000	\$693.00	91.34%
51041	Liability Insurance	\$ 85,979.21	\$ 80,000	\$ 86,000	\$20.79	99.98%
51060	Vehicle Maint/Outfitting	\$ 46,668.29	\$ 50,000	\$ 25,000	-\$21,668.29	186.67%
51061	SCBA Maint/Repair	\$ 245.00	\$ 2,500	\$ 2,500	\$2,255.00	9.80%
51062	Field Equip Maint	\$ 511.55	\$ 38,000	\$ 5,000	\$4,488.45	10.23%
51063	Office Equip Maint	\$ -	\$ 9,000	\$ -	\$0.00	100.00%
51071	Station Maint	\$ 7,544.48	\$ 10,000	\$ 10,000	\$2,455.52	75.44%
51205	Payroll Costs	\$ 4,362.14	\$ 4,000	\$ 4,000	-\$362.14	109.05%
51206	Accounting/Audit Services	\$ 7,900.00	\$ 8,000	\$ 8,000	\$100.00	98.75%
51211	Legal Services	\$ 10,908.50	\$ 15,000	\$ 15,000	\$4,091.50	72.72%
51221	Medical/Laboratory Services	\$ 1,262.80	\$ 5,000	\$ 5,000	\$3,737.20	25.26%
51225	Training Services	\$ 1,770.70	\$ 30,000	\$ 10,000	\$8,229.30	17.71%
51235	Dispatch Services	\$ 27,184.69	\$ 50,000	\$ 50,000	\$22,815.31	54.37%
51241	Outside Printing/Binding	\$ 9,702.70	\$ 8,000	\$ 8,500	-\$1,202.70	114.15%
51242	Bank Charges/Finance Fees	\$ 80.00	\$ 100	\$ 100	\$20.00	80.00%
51244	Permits/Licenses/Fees	\$ 182.98		\$ 50	-\$132.98	365.96%
51249	Professional Services	\$ 591,654.18	\$ 830,000	\$ 830,000	\$238,345.82	71.28%
51250	Planning/Mapping/Inspection	\$ -	\$ 3,500	\$ 3,500	\$3,500.00	0.00%
51301	Publications & Legal Notices	\$ -	\$ 1,000	\$ 1,000	\$1,000.00	0.00%
51401	Rent/Lease, Equipment	\$ 5,907.19	\$ 6,000	\$ 6,000	\$92.81	98.45%
51602	Business Travel/Mileage	\$ 4,317.29	\$ 10,000	\$ 10,000	\$5,682.71	43.17%
51902	Telecommunication Usage	\$ 8,286.57	\$ 35,000	\$ 35,000	\$26,713.43	23.68%
51916	County Service Charges	\$ 7,956.35	\$ 10,000	\$ 10,000	\$2,043.65	79.56%
52021	Safety Clothing	\$ 37,201.80	\$ 52,330	\$ 52,330	\$15,128.20	71.09%
52022	Clothing & Boot Reimb	\$ 1,471.50	\$ 3,000	\$ 3,000	\$1,528.50	49.05%
52031	Food & Beverages	\$ 1,621.60	\$ 2,000	\$ 2,000	\$378.40	81.08%
52041	Station Supplies	\$ 6,362.52	\$ 6,000	\$ 6,000	-\$362.52	106.04%
52061	Fuel/Oil Costs	\$ 49,766.05	\$ 60,000	\$ 60,000	\$10,233.95	82.94%
52081	Medical/Lab Supplies	\$ 4,968.59	\$ 8,000	\$ 8,000	\$3,031.41	62.11%
52091	Memberships/Certifications	\$ 5,368.00	\$ 7,000	\$ 7,000	\$1,632.00	76.69%
52111	Office Supplies	\$ 2,207.56	\$ 2,000	\$ 2,000	-\$207.56	110.38%
52115	Subscriptions	\$ 3,470.20	\$ 16,000	\$ 5,000	\$1,529.80	69.40%
52117	Mail & Postage Supplies	\$ 3,611.20	\$ 2,500	\$ 2,500	-\$1,111.20	144.45%

2024-2025 June 30 YTD General Fund

52141	Small Tools/Equip <\$1,000.00	\$ 24,005.63	\$ 121,000	\$ 50,000	\$25,994.37	48.01%
52142	Computer Equip/Accessories	\$ 8,862.85	\$ 20,000	\$ 20,000	\$11,137.15	44.31%
52143	Computer Software/Licensing	\$ 17,654.55	\$ 15,000	\$ 15,000	-\$2,654.55	117.70%
52191	Utilities	\$ 7,546.38	\$ 5,000	\$ 5,000	-\$2,546.38	150.93%
52193	Utilities - Electricity	\$ 10,621.43	\$ 14,000	\$ 10,000	-\$621.43	106.21%
54305	Capital Assest - Machinery/Equip	\$ 88,723.99	\$ 100,000	\$ 100,000	\$11,276.01	88.72%
54331	Capital Asset - Mobile Equip	\$ 584,150.23	\$ 600,000	\$ 600,000	\$15,849.77	97.36%
59003	Transfer - Apparatus Reserve Fund	\$ -	\$ 0.00	\$ 0.00	\$0.00	0.00%
59004	Transfer - Building Reserve Fund	\$ -	\$ 0.00	\$ 0.00	\$0.00	0.00%
59005	Transfer - Grant Reserve Fund	\$ -	\$ 0.00	\$ 0.00	\$0.00	0.00%
85001	Transfer to Operational Reserves	\$ -	\$ 187,668	\$ 444,512	\$444,512.00	0.00%
85005	Transfer to Building Fund Reserves	\$ -	\$ 0.00	\$ 0.00	\$0.00	0.00%
85010	Transfer to Equipment Reserves	\$ -	\$ 0.00	\$ 0.00	\$0.00	0.00%
85015	Transfer to Measure H Reserves	\$ -	\$ 0.00	\$ 0.00	\$0.00	0.00%
<b>General Fund Total Expenditures</b>		<b>\$ 3,901,475.10</b>	<b>\$ 5,405,833</b>	<b>\$ 5,450,340</b>	<b>\$1,548,864.92</b>	<b>71.58%</b>
<b>Net Position</b>		<b>\$ 1,247,409.51</b>	<b>\$ (300,001)</b>	<b>\$ (0)</b>		

2024 -2025 June 30 YTD  
Vegetation Management Fund

<u>General Fund Revenue</u>	<u>Actual 24/25</u>	<u>Final Budget</u>	<u>Amended Budget</u>	<u>Under Budget</u>	<u>% Budget</u>
40003 Property Taxes - Special Tax Zone 1	\$ 48,250.00	\$ 50,000	\$ 50,000	\$ 1,750.00	96.50%
46001 Govt Rev- Grant Revenue	\$ 527,451.11	\$ 830,000	\$ 515,000	\$ (12,451.11)	102.42%
46002 Govt Rev- Fuel Reduct (not grants)	\$ 150,388.79	\$ -	\$ 248,000	\$ 97,611.21	60.64%
46015 Measure H	\$ 1,508,498.62	\$ 1,500,000	\$ 1,500,000	\$ (8,498.62)	100.57%
46021 Fuel Reduction - Private	\$ 204,164.45	\$ -	\$ 233,280	\$ 29,115.55	87.52%
49003 Transfer in from Reserves	\$ -	\$ 487,000	\$ -	\$ -	100.00%
<b>General Fund Total Revenue</b>	<b>\$ 2,438,752.97</b>	<b>\$ 2,867,000</b>	<b>\$ 2,546,280</b>	<b>\$ 107,527.03</b>	<b>95.78%</b>

<u>General Fund Expenditures</u>	<u>Actual 24/25</u>	<u>Final Budget</u>	<u>Amended Budget</u>	<u>\$ Under Budget</u>	<u>% of Budget</u>
50701 Permanent Employees	\$ 388,998.01	\$ 529,557	\$ 529,557	\$ 140,558.99	73.46%
50703 Overtime	\$ 407.57	\$ 2,500	\$ 2,500	\$ 2,092.43	16.30%
50706 Uniform Allowence	\$ 1,845.90	\$ 10,000	\$ 2,100	\$ 254.10	87.90%
50709 Temporary Employees	\$ 315,523.51	\$ 50,000	\$ 366,000	\$ 50,476.49	86.21%
50753 FICA Retirement	\$ 45,001.88	\$ 36,708	\$ 55,810	\$ 10,808.12	80.63%
50754 457 ER Contributions	\$ 16,291.90	\$ 39,717	\$ 39,717	\$ 23,425.10	41.02%
50756 Medicare	\$ 10,524.66	\$ 8,134	\$ 8,134	\$ (2,390.66)	129.39%
50801 Health Insurance	\$ 46,531.59	\$ 111,842	\$ 50,000	\$ 3,468.41	93.06%
50803 Dental Insurance	\$ 2,650.80	\$ 8,133	\$ 8,134	\$ 5,483.20	32.59%
50805 Vision Insurance	\$ 533.45	\$ 2,033	\$ 2,033	\$ 1,499.55	26.24%
50806 Unemployment Insurance	\$ 7,474.53	\$ 21,314	\$ 10,000	\$ 2,525.47	74.75%
50808 Workers Comp - FRMS	\$ -	\$ 35,287	\$ 35,287	\$ 35,287.00	0.00%
51010 Grant & Contract Admin Costs (Transfer out to General Fund)	\$ 38,789.35	\$ 300,000	\$ 100,000	\$ 61,210.65	38.79%
51021 Phone Costs	\$ 2,521.90	\$ 9,744	\$ 9,744	\$ 7,222.10	25.88%
51060 Vehicle Maint/Outfitting	\$ 86,460.33	\$ 16,000	\$ 50,000	\$ (36,460.33)	172.92%
51062 Field Equip Maint - saws, etc	\$ 18,818.42	\$ 35,000	\$ 35,000	\$ 16,181.58	53.77%
51071 Maintenance- Bldg & Improvements	\$ 2,386.33	\$ -	\$ 5,000	\$ 2,613.67	47.73%
51211 Legal Services	\$ 38,542.00	\$ 6,000	\$ 45,000	\$ 6,458.00	85.65%
51221 Medical/Laboratory Services	\$ 640.14	\$ -	\$ 1,000	\$ 359.86	64.01%
51225 Training - supplies, class fees	\$ 288.66	\$ -	\$ 300	\$ 11.34	96.22%
51241 Outside Printing/Binding	\$ 5,374.83	\$ -	\$ 10,000	\$ 4,625.17	53.75%
51242 Bank Charges, Fees	\$ 1.95	\$ -	\$ 10	\$ 8.05	19.50%
51244 Permits/Licenses/Fees	\$ 4,660.75	\$ -	\$ 1,500	\$ (3,160.75)	310.72%
51249 Professional Services	\$ 483,106.82	\$ 945,000	\$ 650,000	\$ 166,893.18	74.32%
51401 Rent/Lease Costs	\$ 14,935.67	\$ 100,000	\$ 14,000	\$ (935.67)	106.68%
52021 Safety Clothing - PPE	\$ 1,414.92	\$ 22,000	\$ 10,000	\$ 8,585.08	14.15%
52022 Clothing & Boot Reimbursement	\$ 2,654.71	\$ 25,000	\$ 25,000	\$ 22,345.29	10.62%
52031 Food & Beverages	\$ 101.68	\$ 5,000	\$ 2,500	\$ 2,398.32	4.07%
52041 Station Supplies	\$ 1,485.97	\$ 10,000	\$ 5,000	\$ 3,514.03	29.72%
52061 Fuel Costs - vehicle/small tool	\$ 17,377.30	\$ 36,000	\$ 36,000	\$ 18,622.70	48.27%
52081 Medical Supplies	\$ 1,615.28	\$ -	\$ 500	\$ (1,115.28)	323.06%
52111 Office Supplies	\$ 423.60	\$ 2,000	\$ 2,000	\$ 1,576.40	21.18%
52141 Small Tools/Equip <\$1,000.00	\$ 28,195.81	\$ 25,000	\$ 50,000	\$ 21,804.19	56.39%
52143 Computer Software/Licensing	\$ 4,690.47	\$ -	\$ 2,200	\$ (2,490.47)	213.20%
52145 Grant Aquired Tools & Equipment	\$ -	\$ 10,000	\$ -	\$ -	100.00%

2024 -2025 June 30 YTD  
Vegetation Management Fund

52191 Utilities	\$ 549.46	\$ -	\$ 800	\$ 250.54	68.68%
52193 Utilities - Electric	\$ 1,085.31	\$ -	\$ 800	\$ (285.31)	135.66%
54305 Capital Assets	\$ 106,436.49	\$ 100,000	\$ 110,000	\$ 3,563.51	96.76%
54331 Capital Asset - Mobile Equip	\$ 155,899.66	\$ 350,000	\$ 130,000	\$ (25,899.66)	119.92%
85001 Transfer to Operational Reserves	\$ -	\$ 24,775	\$ 150,398	\$ 150,398.00	0.00%
<b>General Fund Total Expenditures</b>	<b>\$ 1,854,241.61</b>	<b>\$ 2,876,744</b>	<b>\$ 2,556,024</b>	<b>\$ 701,782.39</b>	<b>72.54%</b>
<b>Net Position</b>	<b>\$ 584,511.36</b>	<b>\$ (9,744)</b>	<b>\$ (9,744)</b>		



Northern Sonoma County Fire Protection District  
Chief's Report  
July 17, 2025 Board Meeting

### Significant Incidents

- June 4 Small vegetation fire on Alexander Valley Rd
- June 11 Small vegetation fire on Lytton Springs Rd
- June 13 Small vegetation fire on Magnolia Dr
- June 29 Small vegetation fire along Highway 101 near Dry Creek Rd

### Community Meetings/Outreach

- June 1 Sonoma County Fire and Earthquake Expo at Sonoma County Fairgrounds
- June 3 Electronic newsletter regarding Lake Sonoma prescribed burning
- June 18 Lake Sonoma Watershed Group Meeting
- June 18 Electronic newsletter
- June 21 First Aid and CPR course at Knights/Franz Valley Fire Station

### Fire Operations

- Hosted CA-219 Wildland Firefighting-Firing Operations course that included burning the Warm Springs Dam
- Water Tender 6395 services with repairs and having paint restored and will have new district logo and numbering

### Fire Prevention

- Defensible space inspections being prioritized and ongoing. The goal is to inspect all of West Dry Creek Rd, Mill Creek Community, and Westside Rd. May also inspect Chalk Hill Rd.
- Business and school life safety inspections occur as needed.

### Vegetation Management

- Prescribed burns at/near Pepperwood Preserve, Villa Commons, Fitch Mtn, Monkey Rock Rd, and Lake Sonoma.
- Fitch Mtn community chipping
- Fuels Crew worked on the following projects:
  - Sweetwater Springs Rd (Measure H funded)
  - Mill Creek Rd (Grant funded)
  - Wallace Creek Rd (Grant funded)

### Administration

- Submitted application for a Cal OES grant funded by FEMA's Hazard
- Planning to hire more Forestry Technicians in late summer, including full-time and part-time positions.
- 5-Year plan update process to the Sonoma County Multi-Jurisdictional Hazard Mitigation Plan (HMP) in progress
- Facility needs assessment in progress
- Partnering with Ag Innovations who received a Bureau of Reclamation Cooperative Watershed Management Grant for the Lake Sonoma and Gualala River watersheds.

## Northern Sonoma County Fire Protection District Check Detail June 2025

Num	Name	Memo	Account	Paid Amount
ACH	P Fleet	B175386	52061 · Fuel/Gas/Oil	-756.14
				-756.14
ACH	P Fleet	06/10/25	52061 · Fuel/Gas/Oil	-823.20
				-823.20
ACH	P Fleet	0003399	52061 · Fuel/Gas/Oil	-875.15
				-875.15
ACH	Recology Sonoma Marin	067:05/01/2025-05/31/2025	52191 · Utilities	-72.60
				-72.60
ACH	Recology Sonoma Marin	284:05/01/2025-05/31/2025	52191 · Utilities	-124.47
				-124.47
ACH	Toshiba Finanical Services	556488989:05/20/2025-06/20/2025	51401 · Rents & Leases - Equipment	-325.64
				-325.64
ACH	P Fleet	B182224	52061 · Fuel/Gas/Oil	-401.45
				-401.45
3596	CARB/PERP	P-055577-052825, 63460	51244 · Permits/Licenses/Fees	-220.00
				-220.00
3597	Cloverdale Auto Parts	728432, 728837	51060 · Vehicle Maintenance, Outfitting	-450.98
				-450.98
3598	Cloverdale Fire Protection District	HFE0-2024-2025-April	50708 · Contract Employees	-6,292.68
		JPA-2024-2025-April	50708 · Contract Employees	-154,241.72
				-160,534.40

## Northern Sonoma County Fire Protection District Check Detail June 2025

3599	Comcast	937:06/1/2025-06/30/2025	51021 · Phone Costs	-105.92
				-105.92
3600	FRM	NSCFPD2506	51249 · Other Professional Services	-1,475.00
				-1,475.00
3601	Garrett Hardware & Plumbing, Inc.	92830	52141 · Minor Equipment/Small Tools	-115.13
		92843	51071 · Maintenance - Bldg & Improve	-27.43
		93530	51071 · Maintenance - Bldg & Improve	-31.79
		93759	52141 · Minor Equipment/Small Tools	-34.83
		903097	52141 · Minor Equipment/Small Tools	-3.57
		94890	52141 · Minor Equipment/Small Tools	-22.98
				-235.73
3602	Grapevine Communications	28764,28751,28759,28757	52143 · Computer Software/Licensing	-1,134.17
				-1,134.17
3603	Jacobszoon and Associates, Inc.	9550	51249 · Other Professional Services	-19,235.00
				-19,235.00
3604	Life-Assist	1605921	52081 · Medical/Laboratory Supplies	-344.14
				-344.14
3605	North Bay Health & Safety	NSC009	51249 · Other Professional Services	-1,560.00
				-1,560.00
3606	Overhead Door Company of Santa Rosa, Inc.	4538430	51071 · Maintenance - Bldg & Improve	-572.50
				-572.50
3607	AT&T	287290909533X06102025	51021 · Phone Costs	-446.12
				-446.12

Northern Sonoma County Fire Protection District  
**Check Detail**  
June 2025

3608	Bell's Ambulance Service	119638	51249 · Other Professional Services	-33,000.00
				<u>-33,000.00</u>
3609	Environmental Systems Research Institute	900029558	52143 · Computer Software/Licensing	-3,400.00
				<u>-3,400.00</u>
3610	FRMS	103 - 07/01/2025-07/31/2025	50801 · Health Ins	-6,378.70
				<u>-6,378.70</u>
3611	Jarvis Fay LLP	20461	51211 · Legal Services	-76.00
				<u>-76.00</u>
3612	Nick Barbieri Trucking, LLC	1214955	52061 · Fuel/Gas/Oil	-1,554.45
				<u>-1,554.45</u>
3613	U.S. Bank	Statement Date 06/06/2025	100066 · US Bank CC - JT	-14,778.97
				<u>-14,778.97</u>
3614	Cloverdale Auto Parts	729476, 729488	52141 · Minor Equipment/Small Tools	-160.50
				<u>-160.50</u>
3615	Cloverdale Automotive	87278, 85353	51060 · Vehicle Maintenance, Outfitting	-1,999.62
				<u>-1,999.62</u>
3616	Comcast	459:06/11/2025-07/10/2025	51021 · Phone Costs	-444.81
				<u>-444.81</u>
3617	Life-Assist	1609626	52081 · Medical/Laboratory Supplies	-529.86
				<u>-529.86</u>
3618	Occu-Med, Ltd.	0625911	51221 · Medical/Laboratory Services	-478.50
				<u>-478.50</u>

Northern Sonoma County Fire Protection District  
Check Detail  
June 2025

3619	Advanced Security Systems Santa Rosa	739688	51249 · Other Professional Services	<u>-226.50</u> -226.50
3620	Healdsburg Signs, Inc.	250568	51241 · Outside Printing and Binding	<u>-1,405.90</u> -1,405.90
3621	Hobart Sales & Service	RC224806	52041 · Household Supplies	<u>-196.65</u> -196.65
3622	Liebert Cassidy Whitmore	296087	51211 · Legal Services	<u>-594.00</u> -594.00
3623	Power Business Technology	242026: 03/20/2025-06/19/2025	51401 · Rents & Leases - Equipment	<u>-35.80</u> -35.80
			TOTAL	(254,726.37)

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