



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

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## Vineyard Club Hazard Trees – NoSoCo-VC4-2023

### REQUEST FOR PROPOSALS

#### Vineyard Club Hazard Trees NoSoCo-VC4-2023

#### Contact for Proposal Process

Evan Bradish  
Fire Prevention Officer  
Post Office Box 217  
Geyserville, CA 95441  
[ebradish@nosocofire.com](mailto:ebradish@nosocofire.com)

#### Project Description

The Northern Sonoma County Fire Protection District invites and will receive emailed proposals for the furnishing of all labor and materials for the following work:

NoSoCo-VC4-2023:           Cutting and removal of standing trees  
Removal of tree trunks that have been left from  
previous tree cutting projects or fallen naturally.

The project is located in North East Geyserville. The District requests the project be completed between October 23th, 2023 and November 10th, 2023.

The District shall award the contract to the lowest responsive and responsible bidder, with timeframe, equipment, licensing and best practices taken into consideration.

All tree material is to be removed to an offsite location. Chipping of material will be allowed for this project, so long as they are left no deeper than 6" and not left in any watercourses. The technique to remove the trees cannot incur damage to paved roads, other vegetation, and infrastructure such as culverts or powerlines.

The project requirements are:

- Stumps will be cut as flush to ground as possible
- All precautions to be taken to reduce starting fire
- Soil disturbance (from dragging logs) is minimized or mitigated after project
- All work is done between the hours of 7AM and 6PM, Monday-Friday. No work is allowed on weekends or holiday.

## Bid Walk

All interested parties have the opportunity to view the project and ask clarifying questions with Fire Prevention Officer Evan Bradish on Wednesday, September 27, 2023 at 10am. This is not a requirement for bidding. You must contact [ebradish@nosocofire.com](mailto:ebradish@nosocofire.com) if you plan to attend. Meeting location will be provided after contacting Evan Bradish.

## Submitting A Request for Proposal

Interested parties may submit a proposal via email to [ebradish@nosocofire.com](mailto:ebradish@nosocofire.com) no later than October, 4<sup>th</sup> 2023 at 5PM. All proposals must be good for a minimum of 30 days.

Each proposal must include:

- 1) Demonstration of the ability to complete the project
- 2) Cost to remove all standing trees (NoSoCo-VC4-2023)
- 3) Cost to remove all tree trunks that have been left from previous tree cutting projects or naturally fallen(NoSoCo-VC4-2023)
- 4) Techniques to be utilized for removing standing trees (climbing, bucket vehicle, chip on site and haul chips away, haul logs away, etc.)
- 5) Total cost to complete project
- 6) Estimate start and completion date
- 7) Total number of days needed to complete project
- 8) Proof of proper licensing and insurance

## Evaluation and Selection Criteria

All proposals will be reviewed on October 4th, 2023 and a contractor will be selected by October 5th, 2023. All notifications and correspondence will be via email.

The district reserves the right to request additional information from bidders. The selection will be based upon a cost per bid package, the explanation of how tree removal work will occur, and the timeline in which the work will be completed, licensing, and insurance.

## Schedule

|                            |   |
|----------------------------|---|
| September 27, 2023 at 10am | Bid walk  |
| October 4, 2023 at 5PM     | Bids are due via email  |
| October 5th, 2023 by 5pm   | Bid accepted and contractor notified via email                            |
| October 6th, 2023          | Contract prepared and agreed upon by contractor                           |
| October 19th, 2023         | District approves contract  |
| October 23rd, 2023         | Project work commences on or before                                       |
| November 10th, 2023        | Project completed   |
| November 17, 2023          | Payment made if contractor invoices district prior to November 10th, 2023 |

The selected contractor shall provide proof of commercial general liability insurance, worker's compensation insurance, automobile liability insurance, and policy endorsements including the District, its elected or appointed officers, officials, employees, agents and volunteers covered as additional insureds ("District additional insureds")