



**Northern Sonoma County Fire Protection District
Minutes of the Board of Directors' Meeting Agenda**

Thursday, September 18, 2025 at 6 PM
Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

CALL TO ORDER

The meeting was called to order by President Rob Stewart at 6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors: Stewart, Newman, Heiges, and Peterson were present. Abercrombie was absent.
Staff & Guests: Fire Chief Turbeville and Clerk Turbeville were present. Treasurer Michael Pigoni was absent. Guests included Cloverdale Director Jeff Richardson, Architect Martin Dreiling, and Financial Consultant Walter Kieser.

APPROVAL OR AMENDMENT OF THE AGENDA

A motion was made and seconded (Heiges/Peterson) to approve the agenda. All ayes.

PUBLIC DISCUSSION

There was no public discussion.

PUBLIC HEARING

1. AB 2561: Vacancies and Recruitment & Retention Efforts
 - a. District Presentation: AB 2561 The presentation was included in the Agenda Packet.
 - b. Governing Body Questions and Discussion: The Board did not have any questions for the staff.
 - c. Final District Comments: There were no final comments.
 - d. Public Comments: There were no public comments.

2. Ordinance 25/26-0918-01: Fee Schedule
 - a. District Presentation: The staff report explaining the fee schedule was included in the Agenda Packet. Chief Turbeville noted that the fee schedule is primarily for vegetation management billing.
 - b. Governing Body Questions and Discussion: The Board did not have any questions for the staff.
 - c. Final District Comments: There were no final comments.
 - d. Public Comments: There were no public comments.

A motion was made and seconded (Newman/Peterson) to adopt Ordinance 25/26-0918-01: Ordinance of the Board of Directors of the Northern Sonoma County Fire Protection District Establishing a Schedule of Fees Pursuant to Health & Safety Code §§13916, et seq. Roll call vote: Peterson-aye; Newman-aye; Abercrombie-absent; Heiges- aye; Stewart-aye. Motion passed.

3. Final Budget FY 2025/2026

- a. District Presentation of FY 25/26 Final Budget: The staff report explaining the budget was included in the Agenda Packet
- b. Governing Body Questions and Discussion: The Board asked staff questions about the reserves. Staff explained that the reserves will be funded at an upcoming meeting.
- c. Final District Comments: There were no final comments.
- d. Public Comments: There were no public comments.

A motion was made and seconded (Heiges/Peterson) to approve the FY 25/26 Final Budget. All ayes.

OLD BUSINESS

1. Draft Long Term Facility Plan

DTA presented a brief snapshot of the proposed roll-out sequence for the Tier 1 projects already identified in the Facility Plan and Walter Kieser ran through a PowerPoint presentation entitled Facilities Master Plan Funding Strategy, which included information about funding sources and financing, challenges and efforts required, funding strengths and opportunities, and developing funding resources.

The Board set a date of November 1st at 1 PM for the Community Facilities Planning Workshop.

The Board created a temporary advisory committee called the Facilities Finance Committee, consisting of Fred Peterson and Rob Stewart, to discuss financing options for the facilities master plan.

2. Cloverdale/Northern Sonoma County Fire JPA

The next JPA Oversight Committee will take place on September 24, 2025 at the Geyserville Fire Station. There was no committee report.

NEW BUSINESS

1. Resolution 25/26-0918-01 Proposition 4 Limit

A motion was made and seconded (Newman/Heiges) to adopt Resolution 25/26: Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District, Sonoma County, State of California Adopting the Proposition 4 Appropriation Limit for the Fiscal year 2025/2026. All ayes.

2. Policies

The following policies were introduced for possible adoption at the next regular Board meeting:

- a. Adoption/Amendment of Policies
- b. Legislative Advocacy
- c. Board/Staff Interactions
- d. Medical Supplies

3. Independent Audit Proposal

A motion was made and seconded (Newman/Heiges) to accept the Blomberg & Griffin Accountancy Corporation Independent Audit Proposal. All ayes.

4. Special Tax Zone #1 Annual Report

A motion was made and seconded (Peterson/Newman) to approve the Special Tax Zone FY 24/25 Annual Report. All ayes.

CONSENT CALENDAR

The Chief's Report was pulled from the Consent Calendar for further discussion. The Board would like to see the Chief's Report listed separately from Consent Calendar in the future. **A motion was made and seconded (Peterson/Newman) to approve the remaining consent calendar items. All ayes.**

1. August 21, 2025 Regular Meeting Minutes.
2. Financial Report
3. Checks Written
4. Policies:
 - a. Committees of the Board
 - b. Budget Preparation
 - c. Legal Counsel and Auditor
 - d. Duties of the Clerk
 - e. Officers of the Board
 - f. Public Complaints
 - g. Hazardous Materials Response
 - h. Workplace Violence
 - i. Organizational Structure
 - j. Temporary Modified Duty Assignments
 - k. Emergency Response
 - l. Drug and Alcohol Free Workplace

CHIEF'S REPORT

The written Chief's Report was included in the Agenda Packet. There was a brief discussion about securing health benefits.

CORRESPONDENCE

Scott Newman wondered if the letter to Jackson Winery should be discussed here. He will work on a draft to share with Chief and DTA.

GOOD OF THE ORDER

Director Newman announced the Knights Valley community meeting on Saturday, September 27th at 10 AM at the Chief Augie Firehouse.

Director Peterson announced that he is heading up the Firefighter Reunion, along with Rob Stewart and help from Paul Bernier.

ADJOURNMENT

A motion was made and seconded (Peterson/Newman) to adjourn the meeting at 8:06 PM. All ayes.

Respectfully submitted,

Anneke Turbeville

Anneke Turbeville, Clerk of the Board

Date Approved by the Board: October 16, 2025