



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • geyservillefire.com

## BOARD OF DIRECTORS' MEETING

MAY 21, 2020 AT 7:00 PM

Pursuant to the Governor of California's Executive Order N-29-20 dated March 17, 2020

This meeting will occur via teleconference.

425-436-6365 access code: 589356#

### 1. OPENING GREETING:

- a. Meeting Called to Order by President Rob Stewart
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [ ] Fred Peterson [ ] Tatsuo Okaya [ ] Paul Bernier [ ] Scott Newman [ ]
- d. Approval of the Agenda

**2. PUBLIC DISCUSSION:** The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

**3. MINUTES:** Review and approval of the minutes from the April 16, 2020 Regular Meeting.

**4. FINANCIAL REPORT:** Review of current financial reports.

**5. CONSENT CALENDAR:** Review and approval of April warrants to be paid.

**6. CHIEF'S REPORT:** Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.

**7. PRESIDENT'S REPORT:** Report from the Northern Sonoma County Fire Protection District Board President

**8. GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION REPORT:** Report from the GFEA Liaison

**9. GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** Report from the GVFA Liaison

**10. KNIGHTS VALLEY REPORT:** Report from Knights Valley Board

**11. CORRESPONDENCE:** This time is set aside to read any letters or related correspondence to the Fire Department.

### 12. OLD BUSINESS:

- a. Consolidation and Annexation: Discussion and exploration of possible future annexations and consolidations with neighboring fire departments and corresponding tax agreements.
- b. Employee Retirement: Update on the current JPA with Cloverdale and our three captains' employment with Cloverdale. This includes discussion of the three firefighters hired last year and their retirement.
- c. Alexander Valley Fire Station: Discussion and updates on the pursuit of money from MAC for the maintenance of the Alexander Valley Fire Station.
- d. (Proposed) Chalk Hill Fire Station: The District is currently looking for a site to build a fire station to better serve the Chalk Hill area. Updates will be given on the search for a new location and suggestions for sites to explore.
- e. Knights Valley Lease: Ongoing discussion regarding a new lease with the Knights Valley Volunteer Fire 501c3 for the use of the Knights Valley fire station.

- f. 457 Administration Fees: The District has been paying 457 plan management fees for all employees with 457 accounts.
- g. Admin Title and Benefits: The Board will be discussing benefits for the Administrative Manager position.

**13. NEW BUSINESS:**

- a. Portal to Portal Resolution: This resolution is an update to a previous portal to portal resolution. Cal OES needs the resolution to be made by the Northern Sonoma County Fire Protection District.
- b. SOPA-37 Vegetation Management Positions: This resolution addresses the job positions within the vegetation management program of the District.
- c. SOPA-15 Volunteer Fire Suppression Personnel: Last July, this resolution was mistakenly adopted as SOPA-4 instead of SOPA-15. This resolution replaces SOPA-15 Volunteer Firefighters.
- d. Fiscal Year 2020/2021 Budget: Discuss plans to prepare the preliminary budget for the fiscal year 2020/2021, which needs to be adopted by June 30, 2020.
- e. Wages/salaries for FY 20/21: The MOU is expired and does not includes wages for next year. Create a subcommittee to discuss wages and salaries for the three temporary firefighters, the Chief, and the Administrative Manager.

**14. GOOD OF THE ORDER:** This time is set aside for comments from the Board members and the public regarding general interest such as special events, parties, announcements, fundraisers, etc.

**15. ADJOURNMENT OF THE MEETING:**

Discussion and schedule of the next regular meeting to be held on June 19, 2020 at 7:00 P.M.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.