



## **Northern Sonoma County Fire Protection District Regular Board of Directors' Meeting Agenda**

Thursday, December 18, 2025 at 6 PM  
Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

The agenda and all supporting documents are available for public review at 20975 Geyserville Avenue, Geyserville, CA 95441, 72 hours in advance of each regularly scheduled meeting. Materials related to any items on this agenda submitted to the Board after distribution of the agenda, and not otherwise exempt from disclosure, will be made available for public review during normal business hours.

Assistance for Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Clerk of the Board at 707-857-4373 so the necessary arrangements can be made.

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

President Stewart	Treasurer Abercrombie	Director Newman
Vice President Heiges	Secretary Peterson	

### **APPROVAL OR AMENDMENT OF THE AGENDA**

### **PUBLIC DISCUSSION**

The public is welcomed and encouraged to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the District that is not on the agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes. To speak on any item under discussion by the Board on this agenda, the public may do so upon receiving recognition from the Board President. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or the need to take action arose after the posting of the agenda.

### **OLD BUSINESS**

This time is set aside for continued discussion and possible action on any issue held over from the last meeting. There is no old business tonight.

### **NEW BUSINESS**

Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.

1. New Finance Assistant Position **(Action Item)**
  - a. The Board will consider changing the full-time Administrative Assistant to a part-time position called Finance Assistant.
  - b. The Board will consider approving the Finance Assistant Employment Agreement.
  - c. The Board will consider approving the updated organizational chart, which replaces the Administrative Assistant position with the Finance Assistant position.
2. Updated Fire Inspector Agreement **(Action Item)**
  - a. The Board will consider approving the updated Fire Inspector Agreement.
3. Facilities Financing **(Action Item)**
  - a. Discuss Walter Kieser's recommendation to retain the services of a qualified financial advisor, consider seeking a financial advisor, and determine scope of services and cost limit for a financial advisor.
  - b. Direct staff to begin process of obtaining financing options utilizing existing allocated funding with the goal to maximize the amount of funding available for projects.

### **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and considered separately. **(Action Item)**

#### 1. Meeting Minutes

The Board will amend and/or approve the November 20, 2025, Regular Meeting Minutes.

#### 2. Financial Report

The Board will have the opportunity to ask questions regarding the Financial Report.

#### 3. Check Detail

The Board will ratify checks issued in the previous month.

#### 4. Policies

The Board will consider approving the Vehicle/Apparatus Inspections and Maintenance policy presented last month.

### **CHIEF'S REPORT**

The Chief's Report is a monthly update on the status of the District and matters pertaining to the operation of the District, including significant incidents, community meetings/outreach, and updates on the fire prevention, vegetation management, fire operations, and administrative divisions.

### **CORRESPONDENCE**

This time is set aside to report on all written or electronic correspondence addressed to the Board. The following correspondence has been received by the District and addressed to the Board.

1. LAFCO notification of receipt of an application for a proposal entitled File No 2025-03 Formation of Alexander Valley Water District and Establishment of Sphere of Influence for the District.

**GOOD OF THE ORDER**

This time is set aside for Board Members and the Fire Chief to make announcements and comments about any events that may be of interest to Board Members, staff, or the public.

**ADJOURNMENT**

Next regular meeting to be held on January 15, 2026 at 6 PM.