



**Northern Sonoma County Fire Protection District  
Minutes of the Regular Board of Directors' Meeting**

Thursday, June 19, 2025 at 6 PM

Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

**CALL TO ORDER**

The meeting was called to order by President Stewart at 6:00 PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Directors Rob Stewart, Pat Abercrombie, Larry Heiges, and Fred Peterson were present.

Director Scott Newman was absent.

Fire Chief Marshall Turbeville, Clerk Anneke Turbeville, and Treasurer Michael Pigoni were present.

**APPROVAL OR AMENDMENT OF THE AGENDA**

**A motion was made and seconded (Peterson/Abercrombie) to approve the agenda as written. All ayes.**

**PUBLIC DISCUSSION**

There was no public discussion.

**OLD BUSINESS**

1. Cloverdale/Northern Sonoma County Fire JPA
  - a. Director Heiges reported that the JPA Oversight Committee reviewed an updated draft of the JPA and will finalize the draft at the next committee meeting.
2. Retirement Advisory Committee
  - a. Clerk Turbeville reported that Phase I of the new agency contracting process for CalPERS is underway. There will be nothing more to report until the completion of Phase I.

**NEW BUSINESS**

1. Martin Dreiling presented the draft Long Term Facility Plan and Walter Keiser discussed current and potential funding sources. **A motion was made and seconded (Peterson/Heiges) to adopt the action items (below) related to this topic listed on the agenda. All ayes.**
  - a. Acknowledge review and general acceptance of the Draft Long Term Facility Plan.

- b. Approve continued work on that plan by the District and Consultants with a continued focus on the Resource Development components. Such work will continue as Task 1 of the present agreement (dated 7/25/24).
    - c. Seek a proposal from DTA to initiate Task 2 of the present agreement dated 7/25/24. The proposal will be evaluated at a subsequent Board meeting and will address the efforts identified in the Facility Plan.
  2. Fiscal Year 2025/2026 Preliminary Budget
    - b. **A motion was made and seconded (Peterson/Heiges) to adopt the 2025/2026 Preliminary Budget. All ayes.**
    - c. **A motion was made and seconded (Peterson/Abercrombie) to set September 18, 2025 as the date for the FY 2025/2026 final budget hearing and adoption. All ayes.**
  3. Fiscal Year 2025/2026 Finance Committee Meetings
    - a. **A motion was made and seconded (Peterson/Heiges) to set the Finance Committee meeting dates as August 21, 2025, December 18, 2025, March 19, 2026 and June 18, 2026. All ayes.**
  4. Portal to Portal Strike Team Resolution
    - a. **A motion was made and seconded (Peterson/Heiges) to adopt Resolution 2024/2025-0619-01, Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District, Sonoma County, State of California Identifying the Terms and Conditions for Fire Department Response away from their Official Duty Station and Assigned to an Emergency Incident, with direction to staff to make the appropriate corrections. All ayes.**
  5. Policies
    - a. The following new and amended policies were presented:
      - *Policy Committee Staff Report*
      - *Committees of the Board policy*
      - *Fire Chief Evaluation policy*
      - *Ethics Training policy*
      - *Brown Act Compliance policy*
      - *Cancer Prevention policy*
      - *Recruitment and Selection policy*
  6. Fee Schedule
    - a. The Board asked staff questions about the draft fee schedule. Clerk Turbeville clarified that “actual rate” includes benefits. She will include the CA State Transportation Agency Labor Surcharge and Equipment Rental Rates with the fee schedule for reference.

## **CONSENT CALENDAR**

Director Peterson asked to pull the Chief's Report from the consent calendar for discussion. **A motion was made and seconded (Peterson/Heiges) to approve the matters listed under the Consent Calendar. All ayes.**

1. May 15, 2025 Regular Meeting Minutes
2. Financial Report
3. Chief's Report: Chief Turbeville went over his written Chief's Report. Director Heiges thanked the firefighters for their quick response to the fire caused by a mower with steel blades. Margie Hanselman said that COPE will send out mowing guidelines on May 1<sup>st</sup> of next year.
4. Other Staff Reports (None)
5. May Checks
6. Policies and Procedures: Family Support Liaison Policy
7. Informational Items (None)

## **CORRESPONDENCE**

None.

## **GOOD OF THE ORDER**

Director Peterson thanked staff for the newsletters. Director Abercrombie noted the recent historical prescribed burn on Fitch Mountain.

Director Stewart, Chief Turbeville, and Clerk Turbeville will not be at the next Board meeting. Director Heiges will lead the meeting and Director Peterson will take notes for the minutes.

## **ADJOURNMENT**

**A motion was made and seconded (Stewart/Peterson) to adjourn the meeting at 8:17 PM.**

Respectfully submitted,

*Anneke Turbeville*

Anneke Turbeville, Clerk of the Board

Date Approved by the Board: July 18, 2025