



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • [northernsonomacountyfire.org](http://northernsonomacountyfire.org)

## REGULAR BOARD OF DIRECTORS' MEETING

Thursday, June 15, 2023 at 6:00 PM

Geyserville Fire Station - 20975 Geyserville Avenue, Geyserville, CA 95541

Meeting Access via Zoom	Meeting Access via Telephone
<a href="https://us02web.zoom.us/j/89000641387?pwd=d2Q0anpmcUNTSjNBVzRZZUt2SVN1UT09">https://us02web.zoom.us/j/89000641387?pwd=d2Q0anpmcUNTSjNBVzRZZUt2SVN1UT09</a>	1 (669) 900-6833
Meeting ID: 890 0064 1387	Meeting ID: 890 0064 1387

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually. However, in the event there is a disruption of service which prevents the District from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. Remote participation is provided as a convenience to the public and is not required. Members of the public are encouraged to attend the meeting in person.

### 1. OPENING GREETING:

- a. Meeting Called to Order by President Fred Peterson
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [ ] Fred Peterson [ ] Larry Heiges [ ] Scott Newman [ ] Pat Abercrombie [ ]
- d. Approval of the Agenda

**2. PUBLIC DISCUSSION:** The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

### 3. OLD BUSINESS:

- a. District-Wide Service Zone (Resolution 22/23-0615-02): Presentation and approval of Resolution 22/23-0615-02 Resolution of the Board of Directors of the Northern Sonoma County Fire Protection District Initiating the Formation of a Vegetation Management Zone under Division 12, Part 2.7, Chapter 10 of the Health and Safety Code.
- b. Update on City and Planning Unit Outreach Efforts: Board members and Chief will report on any meetings or contacts during the past month and plans for upcoming meetings.
- c. Discussion of Fire Sales Tax Measure: The Board will discuss the potential fire sales tax measure, including where it currently sits, and begin formulating questions about the proposed tax.
- d. Strategic Planning Ad Hoc Committee Updates: Discussion and updates.
- e. Fire Station Updates: Discuss any updates on potential and existing sites and facilities.
- f. Consideration of Approval to Hire Bookkeeper: The Board will consider approval to hire a bookkeeper or accountant for financial assistance with grants and other financial matters.
- g. Discussion and Approval of Draft Policies:
  - i. Policy 1041: Member Speech, Expression and Social Networking
  - ii. Policy 100: Fire Service Authority
  - iii. Policy 101: Oath of Office
  - iv. Policy 102: Policy Manual
  - v. Policy 203: California Fair Political Practices Commission Filings

### 4. NEW BUSINESS:

- a. Introduction and discussion of Policy 216: Financial Reserves
- b. December Board Meeting: Discuss moving the December 21, 2023 board meeting to another date.
- c. Fiscal Year 2023/2024 Preliminary Budget: Presentation and discussion of Draft 2023/2024 Preliminary Budget.
- d. Fee Schedule: Presentation and discussion of updated fee schedule.
- e. Resolution 22/23-0615-01: Presentation and approval of Resolution 22/23-0615-01 of the Board of Directors of the Northern Sonoma County Fire Protection District Stating its Intent to Participate in the activities of the Sonoma County Special Districts Association.

- f. Resolution 22/23-0615-03: Presentation and approval of Resolution 22/23-0615-03 Adopting CEQA project-specific analysis/addendum for Cooley Ranch vegetation treatment project, making CEQA findings, approving project, and approving related actions. The following related documents are included in the Agenda Packet: PSA Cooley Ranch CalVTP #2022-29: Project-Specific Analysis and Addendum to the CalVTP EIR; Attachment A: Mitigation Monitoring and Reporting for the Cooley Ranch CalVTP; Attachment B: Biological Resource Assessment and Botanical Report; Attachment C: Cooley Ranch CalVTP Operations Maps and Wildland Fuel Load Assessment (WFLA) Map
  - g. Agreement Between the Northern Sonoma County Fire Protection District and the City of Healdsburg Relating to Fire and Emergency Services: Review and approval of contract with City of Healdsburg for services in recently annexed areas.
  - h. Contract for North East Geyserville tree removal: Review and approval of contract with Atlas Tree Surgery.
  - i. Special Tax Zone Annual Report for Fiscal Year 21/22: Presentation and approval of report.
  - j. Tax Administration Services: Review proposals from SCI and NBS for tax administration services and select tax administration services consultant. Proposals are included in the Agenda Packet.
  - k. Fiscal Year 23/24 Raises: Review and seek approval for change of conditions and/or raises for Seasonal/Intern Firefighters, Fire Prevention Officer and Fire Chief (change position from 20 to 30 paid hours per week)
  - l. Apparatus Status Update:
    - i. Request approval to sell Squad 6131
    - ii. Request permission to purchase used or new pickup for Fuels Crew (up to \$50,000 which includes vehicle markings)
  - m. Update on County of Sonoma Hazardous Fuels Reduction Project
  - n. Update on Vegetation Management Grant Program:
    - i. Finishing our 2 grants from 2022; we partnered with COPE for a 3<sup>rd</sup>
    - ii. Awarded 4 grants for 2023 and partnering with COPE for a 5<sup>th</sup>
5. **MINUTES:** Review and approval of the minutes from the May 18, 2023 Regular Meeting.
  6. **FINANCIAL REPORT:** Review of current financial reports.
  7. **CONSENT CALENDAR:** Review and approval of May/June warrants to be paid.
  8. **CHIEF'S REPORT:** Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.
  9. **PRESIDENT'S REPORT:** Report from the Northern Sonoma County Fire Protection District Board President
  10. **GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** Report from the GVFA Liaison
  11. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** Report from the Northern Sonoma County Fire JPA Committee
  12. **CORRESPONDENCE:** This time is set aside to read any letters or related correspondence to the Fire Department.
  13. **FUTURE/POTENTIAL AGENDA ITEMS:** This time is set aside to bring up overview of future/potential agenda items to consider and put on collective radar.
  14. **GOOD OF THE ORDER:** This time is set aside for comments from the Board members and the public regarding general interest such as special events, parties, announcements, fundraisers, etc.
  15. **ADJOURNMENT OF THE MEETING:** Discussion and schedule of the next regular meeting to be held on July 20, 2023 at 6:00 PM. There will be a special meeting in Knights Valley on June 25, 2023 at 10:00 AM.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.