



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • northernsonomacountyfire.org

BOARD OF DIRECTORS' MEETING

July 21, 2022 AT 6:00 PM

20975 Geyserville Avenue, Geyserville, CA 95541

This meeting will be held at the Geyserville Fire Station.

It will also be available online via Zoom.

Pursuant to California Assembly Bill 361, the District is authorized to hold public meetings remotely and to make those meetings accessible to all members of the public seeking to observe and to address the Board by remote means. All members of the public seeking to observe and/or address the Board may participate in the meeting in the manner described below. This meeting can be viewed using the Zoom platform:

Telephone: **669-900-6833**

Meeting ID: **862 3431 8982**

Meeting Link: <https://us02web.zoom.us/j/86234318982?pwd=OVV6c3VUZWpMRVczcldTM3BIMEsvZz09>

1. OPENING GREETING:

- a. Meeting Called to Order by President Paul Bernier
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [] Fred Peterson [] Larry Heiges [] Paul Bernier [] Scott Newman []
- d. Approval of the Agenda

2. PUBLIC DISCUSSION: The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

3. OLD BUSINESS:

- a. Resolution 21/22-0721-01: Adopt Resolution 21/22-0721-01, proclaiming a state of emergency exists due to COVID-19 and authorizing remote teleconference (Zoom) meetings of the District for the next 30 days pursuant to California Assembly Bill 361.
- b. Chalk Hill Fire Station: Updates and presentation by Tom Atterbury
- c. Knights Valley Firehouse Lease: Update on Knights Valley Spencer Lane firehouse lease execution.
- d. Fire Station Updates and Discussion: Station designs and updates for current/future Knights Valley and Alexander Valley fire stations.
- e. Consolidation and Annexation: Continue discussion and exploration of possible future annexations and consolidations with neighboring fire departments and corresponding tax agreements.
- f. Special Tax Zone: Discussion and update on the 2021/2022 special tax zone.
- g. Community Outreach: Discussion of community outreach presentation.

4. NEW BUSINESS:

- a. Conflict of Interest Code Update: Complete the 2022 Local Agency Biennial Notice
- b. Purchase Request: Request for approval to spend \$3,725.55 to purchase laptop for the Fire Prevention Officer.

- c. Purchase Request: Request for approval to spend up to \$230,000 for the purchase of a Caterpillar D3KS HRC Track Type Tractor
 - d. SOPA-39 Fire Prevention Officer: Presentation of draft policy creating the Community Outreach Specialist position.
 - e. Fuels Crew Positions: Request for approval to hire the following full-time permanent positions:
 1. Forestry Technician 5 (1)
 2. Forestry Technician 4 (1)
 3. Forestry Technician 3 (4)
 - f. Mechanic: Discuss shared mechanic position with Cloverdale Fire.
5. **MINUTES:** Review and approval of the minutes from the June 16, 2022 Regular Meeting.
 6. **FINANCIAL REPORT:** Review of current financial reports.
 7. **CONSENT CALENDAR:**
 - a. Warrants: Review and approval of June/July warrants to be paid.
 8. **CHIEF'S REPORT:** Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.
 9. **PRESIDENT'S REPORT:** Report from the Northern Sonoma County Fire Protection District Board President
 10. **GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** Report from the GVFA Liaison
 11. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** Report from the Northern Sonoma County Fire JPA Committee
 12. **CORRESPONDENCE:** This time is set aside to read any letters or related correspondence to the Fire Department.
 13. **ADJOURN TO CLOSED SESSION:** Employee performance evaluation & review, Fire Chief and Administrative Manager, pursuant to Government Code Section 54957.
 14. **RECONVENE TO REGULAR MEETING:** Announce any decisions made in the closed session.
 15. **GOOD OF THE ORDER:** This time is set aside for comments from the Board members and the public regarding general interest such as special events, parties, announcements, fundraisers, etc.
 16. **ADJOURNMENT OF THE MEETING:** Discussion and schedule of the next regular meeting to be held on August 18, 2022 at 6:00 P.M.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.