



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • [northernsonomacountyfire.org](http://northernsonomacountyfire.org)

## REGULAR BOARD OF DIRECTORS' MEETING

Thursday, August 15, 2024 at 6:00 PM

Geyserville Fire Station - 20975 Geyserville Avenue, Geyserville, CA 95541

### 1. OPENING GREETING:

- a. Meeting Called to Order by President Scott Newman
- b. Pledge of Allegiance
- c. Roll Call: Rob Stewart [ ] Fred Peterson [ ] Larry Heiges [ ] Scott Newman [ ] Pat Abercrombie [ ]
- d. Approval of the Agenda

**2. PUBLIC DISCUSSION:** The public is welcomed and encouraged to address the Board at this time on matters not on the Agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the Agenda unless it determines that an emergency exists or the need to take action arose after the posting of the Agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

**3. OLD BUSINESS:** This time is set aside for continued discussion and possible action on any issue held over from the last meeting.

a. **STRATEGIC PLANNING**

The Board will receive an update from the Strategic Planning Ad Hoc Committee and discuss logistics for ongoing updates.

b. **DISTRICT COLLABORATION**

The Board will present updates on the following:

- i. Bell's and Cloverdale Ambulances (debrief from last meeting with Chief)
- ii. Meeting with Sonoma County Winegrowers President and CEO Karissa Kruse
- iii. Communication: Public interest demonstrated by sign-ups for notices as offered in our Strategic Planning postcard announcement and given the high volume of communication desired by the public during the recent fires.

c. **MEASURE H PLANNING**

- i. Legal Representation: The Board will discuss the status of Ben Fay's review.
- ii. Vegetation Management: The Measure H Vegetation Management Ad Hoc Committee will provide an update.

d. **FACILITIES PLANNING**

The Board will receive on update on various facilities projects underway and planned:

- i. Geyserville Fire Station remodel
- ii. Alexander Valley station construction status (final report)
- iii. East District Station

4. **NEW BUSINESS:** Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.
- a. **BOARD DEVELOPMENT**  
Board members Newman, Peterson and Abercrombie will share important takeaways from their attendance at the recent Fire Districts Association of CA Leadership Symposium.
  - b. **ACCOUNT SIGNER**  
The Board will consider adding Pat Abercrombie as a signer to the Summit State Bank account.
  - c. **VEHICLE UPFITTING**  
The Board will consider authorizing \$52,000 to upfit 4 District vehicles.
  - d. **HEALTH AND SAFETY CODE COMPLIANCE**  
The Board will consider authorizing the Fire Chief to sign a contract with North Bay Health and Safety for up to \$12,000 for Health and Safety Code Compliance.
  - e. **DRAFT FISCAL YEAR 2024/2025 BUDGET**  
District Treasurer Michael Pigoni will present a draft version of the final 2024/2025 budget to the Board.
  - f. **POLICIES**  
The Board will introduce the following policies and procedures for approval at the regularly scheduled September board meeting:
    - 601: AED Training
    - 617: FF Health and Safety
    - 712: Social Media
    - 909: Health and Safety Officer
    - 912: Ground Ladder Testing
    - 918: Roadway Incident Safety
    - 1037: HIPAA Release
    - 1105: Fire Detection Systems
5. **MINUTES:** Review and approval of July 18, 2024, regular meeting minutes.
6. **FINANCIAL REPORT:** Presentation by the Board Treasurer on the past month's income and expenditures.
7. **CONSENT CALENDAR:**
- a. Approval of the July/August bills to be paid.
  - b. Authorize \$2,951.39 for a new laptop for Michael Pigoni.
  - c. Policies: The following policies were introduced at the last board meeting and are ready for adoption:
    - i. 300: Incident Management
    - ii. 305: Tactical Withdrawal
    - iii. 306: Atmospheric Monitoring
    - iv. 307: Staging
    - v. 310: Elevator Entrapments

- vi. 311: Elevator Restrictions
- vii. 312: Swiftwater Rescue
- viii. 313: Confined Space Rescue
- ix. 314: High Rise Incident Management
- x. 315: Wildland Firefighting
- xi. 316: Trench Rescue
- xii. 317: Carbon Monoxide Detector Activations
- xiii. 318: Hazardous Materials Response
- xiv. 319: News Media Relations
- xv. 321: Scene Preservation
- xvi. 323: Traffic Collisions
- xvii. 327: Abandoned Infants
- xviii. 329: Line of Duty Death Investigations
- xix. 330: National Fire Incident Reporting System
- xx. 1001: Performance Evaluations

- 8. CHIEF'S REPORT:** Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.
- 9. CORRESPONDENCE:** This time is set aside to read any letters or related correspondence to District business.
- 10. GOOD OF THE ORDER:** This time is set aside for announcements of any events that may be of interest to District board members or personnel.
- 11. ADJOURNMENT OF THE MEETING:** Set date and time of the next meeting.

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.