



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • PO Box 217 • Geyserville • California • 95441 • (707) 857-4373 • northernsonomacounty.org

Welcomes applicants for **Fire Prevention Officer**

\$5,010 - \$5,656 per month; Final Filing Date: May 16, 2022

Minimum Qualifications: Must be at least 18 years old at the time of employment, valid California Class C driver's license or higher, and high school diploma or equivalent. 2-3 years of experience in fire and life safety prevention/inspection or a related field (2 years of firefighting experience may be substituted for fire prevention experience).

Highly Desirable Qualifications: Fire Prevention/Inspector and Fire System courses.

Selection Process: The selection process will include one or more of the following components: application review, oral interview, and background check.

Application Process: Applications are available online at <https://www.northernsonomacountyfire.org/>. Applications will only be accepted via mail or hand delivery to Anneke Turbeville. Mail an original signed application to the Northern Sonoma County Fire Protection District, Post Office Box 217, Geyserville, CA 95441. Be prepared to bring your driver's license and a copy of your high school diploma, or equivalent, to your oral interview. Failure to comply with the process and appropriate requirements will result in rejection of your application.

Position Description: This position is a full-time position with a flexible schedule, Monday through Sunday. Employee may work five 8-hour days, 4 10-hour days, or an alternative schedule with Fire Chief approval. The position will report to the Fire Chief and not be expected to respond to emergencies. The employee may support emergency responses with logistics, public information, social media, answering telephone, etc. but is not expected to don and/or utilize firefighting personal protection equipment.

Duties include:

- Building Life Safety Inspections: Coordinating and performing inspections at commercial operations, schools, and other occupancies, primarily during non-wildfire portion of the year. This position is not expected to review building plans or serve as the district's fire marshal.
- Defensible Space Inspections: Coordinating and performing defensible space inspections during the spring and early summer months and by request. This position may also provide recommendations and assessments beyond what laws require.
- Vegetation Management Support Functions: Coordinating and serving as a liaison, as needed, for vegetation management projects that the fuels crew may or may not

be involved with. Other duties may be shuttling vehicles, assisting with vehicle and equipment maintenance, and serving as a project manager.

- Assigned Projects: Projects assigned by the Fire Chief such as assisting with grant applications, prescribed burn planning, and presentations.

Compensation and Benefits:

- Monthly salary \$5,010 - \$5,656
- Paid vacation, holiday and sick leave
- Medical, dental and vision insurance up to a set cap; employee pays costs above cap

Disclaimers: The Northern Sonoma County Fire Protection District provides equal opportunity to all persons without regard to race, color, religion, sex, pregnancy, marital status, sexual orientation, age, national origin, disability or medical condition as defined in state and federal laws. This policy covers all facets of employment including, but not limited to, recruitment, training, promotion, compensation, discipline and termination. The District makes reasonable accommodations for disabled persons, considering each situation on an individual basis. Please make all direct requests for accommodation to the Fire Chief. The provisions of this bulletin do not constitute an expressed or implied contract and any provisions contained in this bulletin may be modified or revoked without notice.